

Channel Management Department

Assistant Manager to Manager, Branch Resources Management, Channel Management

(Ref. No: CHD-2025)

Job Responsibilities:

- Develop the staff performance measurement and scheme in relation to the requirement of local regulatory and Bank requirements.
- Conduct regularly review for enhancement so as to meet the market practice and overall business objectives.
- Review, analyze, and co-ordinate the manpower planning of branches.
- Assist to perform the analysis and statistic on staff performance, provide comments to the incentive plans, measurement and implementation.
- Prepare the presentation deck for management review.
- Collaborate with key stakeholders to promote and implement the overall performance management strategies
- Execute and complete the work assigned by the superiors.
- Prepare and monitor annual P&L, budgeting and Business Plan

Job Requirements:

- Degree or above, with minimum 3-year relevant experience in banking industry
- Strong communications, presentation and interpersonal skills
- Good PC skills in Word, PowerPoint and Chinese input
- Proficient in Excel (e.g. Formula setting, VLOOKUP, Pivot Table/Marco, etc.)
- Good command of written English and Chinese

To apply, please submit your resume to hrd@icbcasia.com.

All information provided by applicants will be used only for recruitment purposes and will be used strictly in accordance with the Bank's Privacy Policy Statements and Circulars, which are available on our website.