

## **Loans Administration Department**

### **Assistant Manager to Deputy Manager, Corporate & Commercial Loans Processing (Ref. No: LAD-2046)**

#### **Job Responsibilities:**

- Act as Checker and monitor the work done by the Loan Clerks.
- Ensure drawdown, rollover, fee collection is processed timely and according to the preset Loan Administration Scheduler.
- Assist in the planning of projects regarding loans operations and administration.
- Participate in the system development and assist implementation.
- Provide training to the team members.

#### **Job Requirements:**

- With bachelor degree in related discipline 6 years solid banking experience (at least 2 years supervisory level)
- Thorough familiarity of the Bank's credit policies, approval authority, delegation, system and process.
- Good leadership skills to manage, lead and motivate his/her subordinates.
- Has an extremely deep understanding of regulations and requirements in the Bank's discipline.

To apply, please submit your resume to [hrd@icbcasia.com](mailto:hrd@icbcasia.com).

*All information provided by applicants will be used only for recruitment purposes and will be used strictly in accordance with the Bank's Privacy Policy Statements and Circulars, which are available on our website.*