

**Commercial Internet Banking/Phone Banking Service
Special Instruction Form**

請以正楷填寫此表格，並在適當處加上「✓」號。Please complete this form in BLOCK LETTERS and place a "✓" where appropriate.

* 請刪去不適用者。* Please delete whichever is inappropriate.

1. 客戶資料 Customer Information				
公司名稱 Company Name	中文 in Chinese			
	英文 in English			
公司註冊證號碼 / 商業登記證號碼* Certificate of Incorporation / Business Registration Certificate Number*				
企業網上銀行 / 電話銀行賬戶號碼* Commercial Internet Banking / Phone Banking Account No.*			聯絡電話號碼 Contact Telephone No.	
2. 企業網上銀行 / 電話銀行服務使用者個人資料 Commercial Internet Banking / Phone Banking Service User Information				
姓名 Name in full	身份證 / 護照 / 其他證明文件號碼* ID Card/Passport/Other ID No.*			
用戶 ID User ID	認證工具類型 Authorization Device	<input type="checkbox"/> 電子密碼器 Password Token <input type="checkbox"/> 工銀亞洲 U 盾 ICBC(Asia)USB-Shield		
3. 上述用戶 ID 之指示類別 The Instruction Type Of Above ID				
<input type="checkbox"/> 本人已經收到私人密碼 (參考編號 _____) , 並同意受隨時及不時修訂之條款及條件所約束。 I have received the PIN (Reference No. _____) and agree to be bound by the terms and conditions as amended from time to time.				
<input type="checkbox"/> 恢復企業網上銀行服務 Reactivate the Commercial Internet Banking Service		<input type="checkbox"/> 暫停企業網上銀行服務 Suspend the Commercial Internet Banking Service		
<input type="checkbox"/> 恢復企業電話銀行服務 Reactivate the Commercial Phone Banking Service		<input type="checkbox"/> 暫停企業電話銀行服務 Suspend the Commercial Phone Banking Service		
<input type="checkbox"/> 補發網上銀行服務密碼 Re-issue Commercial Internet Banking Service PIN		<input type="checkbox"/> 並將密碼寄至本人之通訊地址 and send the PIN by mail to my correspondence address		
<input type="checkbox"/> 補發電話銀行服務密碼 Re-issue Phone Banking PIN		<input type="checkbox"/> 並將密碼送至 _____ 分行由本人領取 and send the PIN to _____ Branch for my collection		
<input type="checkbox"/> 刪除電話銀行用戶 ID Delete Phone Banking User ID				
<input type="checkbox"/> 其他 (請註明) Others (Please Specified): _____				
以下服務只適用於企業網上銀行。The following services are applicable to Commercial Internet Banking only.				
<input type="checkbox"/> 工銀亞洲 U 盾\電子密碼器報失 Report a lost or stolen ICBC (Asia) USB-Shield \ Password Token		原工銀亞洲 U 盾\電子密碼器編號: Original ICBC (Asia) USB-Shield \ Password Token No.: _____		
<input type="checkbox"/> 補發工銀亞洲 U 盾\電子密碼器 Re-issue ICBC (Asia) USB-Shield \ Password Token		新工銀亞洲 U 盾\電子密碼器編號: New ICBC (Asia) USB-Shield \ Password Token No.: _____		
<input type="checkbox"/> 本人欲經短訊作保安聯繫/證券交易覆盤通知, 本人之流動電話號碼為: I would like to use SMS for the Security Communication/Securities Transaction Notification, my mobile phone number is: _____				
4. 簽署 Signature(s)				
<div style="border: 1px solid black; width: 40px; height: 30px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">S.V.</div>		<div style="border: 1px solid black; width: 40px; height: 30px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">S.V.</div>		
使用者簽署 User's Signature		授權簽署 Authorised Signature		
銀行專用 For Bank Use Only				
Branch		TPC		
Verified by	Approved by	Input by	Checked by	Date
Remarks				