



ICBC (Europe) S.A. Brussels Branch

Privacy notice for website visitors

Applicable to the visitors of the website

<http://www.icbc.be>

Last Updated: January 2023

1 Our Privacy Statement

Within Industrial and Commercial Bank of China (Europe) S.A. Brussels Branch (“we”, “our”), we value your privacy and ensure that personal data is processed transparently and in accordance with the law and in particular the EU Regulation 2016/679 on the protection of personal data (“GDPR”).

This Notice explains to the website visitors of www.icbc.be (“you”, “your”) how we collect and uses your personal data. If you are visiting the websites as a prospect client, you should also look at our [privacy notice for clients](#). If you are visiting the websites as a job applicant, you should also look at our [privacy notice for job applicants](#).

2 Who is the controller of your personal data?

Industrial and Commercial Bank of China (Europe) S.A. Brussels Branch, with registered office at Avenue Louise 81, 1050 Brussels, Belgium – VAT No. BE0830597835 is the controller of your personal data. We determine the purposes for which and the means by which your personal data is processed.

ICBC (Brussels Branch) is a branch of Industrial and Commercial Bank of China (Europe) SA, a limited liability company, incorporated under the laws of the Grand Duchy of Luxemburg, with registered office in the Grand-Duchy of Luxemburg, 2449 Luxemburg, 32 Boulevard Royal.

3 Personal information collected by this website

When you visit our website www.icbc.be, the following information may be viewed: your IP address, your browser version, your visit time, your visited pages, information about your device (whether you access our website by your mobile device, your geographical location). For more details please read out our [Cookie Policy](#).

The above mentioned data doesn’t contain additional personal data. Our website only uses first party technical cookies that are necessary for the proper functioning of this site. We don’t collect any personal information for profiling purpose.

You may also decide to provide additional/optional information when you contact us (by phone, e-mail or events).

If we do want to collect other personal data through our website, we will inform you beforehand and will explain what we intend to do with your personal data.

4 The purposes and legal basis for the processing

4.1. We collect the aforementioned information for the following purposes:

- Information and communication

We may use your personal data to inform you about our activities, services or news alerts, or to contact you if you have asked us a question.

We also collect your data to provide you with information about the company, as well as to comply with legal, regulatory and compliance obligations and requirements.

- Website security

Due to our legitimate interest in securing our website, we collect and process your IP address.

- Use of cookies

When you browse our website, we install “cookies” which are necessary for the proper functioning of our website, on the basis of our legitimate interest in providing you with a functioning website.

If you would like more information about our use of cookies, their retention period, etc., please refer to our [Cookie Policy](#).

4.2. We are only authorised to use and process your personal data if one of the following conditions is met:

- The use of your personal data is necessary for the performance of a contract you have entered into with us or to take the necessary measures to enter into this contract at your request.
- We have your free and explicit consent to use your personal data for a specific purpose.
- Your personal data are used in line with our legitimate interests and in accordance with your interests and rights (ex. collecting and saving your IP address in order to secure our website).
- We are legally required to process and communicate certain data to the competent authorities, such as the data protection authority.

5 Storage duration

We will only retain your information to the extent necessary to achieve the purposes specified in point 4 of this Notice.

Given that the need to retain data depends on the type of data and the purpose of the processing, retention periods may vary considerably. Here are the criteria we go by to determine retention periods:

- How long do we need the data to provide the service requested?
- Have we established and announced a specific retention period?
- Have we obtained consent to extend the retention period?
- Are we subject to a legal, contractual or other obligation?

As soon as we no longer need your data and are no longer legally required to retain them, we permanently delete them or, if this is not possible, we anonymise them in our system.

6 Third countries transfers

Personal data will not in principle be transferred outside the EU. If it is nevertheless planned to retain and/or process them outside the EU, we will notify you explicitly and ensure that the same level of protection is guaranteed.

7 Your rights as a data subject

7.1. You have certain rights relating to the personal data we hold about you:

- **Right to be informed:** You have the right to be informed, no later than when your data are collected, about the processing we carry out, your rights relating thereto and the exercise of these rights. This being the case, we have drawn up this Notice.
- **Right of access:** You have the right to view the information concerning you and to obtain a copy of the information we hold.
- **Right of rectification:** If your personal data have changed, you may ask us to rectify, supplement or delete any out-of-date, incorrect or incomplete data we hold about you.
- **Right of erasure:** Under certain circumstances, you have the right to have the personal data that we hold about you erased, for example where such personal data are no longer necessary for the purposes for which they were collected or where you have withdrawn your consent and there is no other legal basis for the processing.
- **Right of objection and restriction:** In addition, under certain circumstances you have the right to restrict the processing of your data and to object to the processing of your personal data.
- **Right of portability:** You also have the right to receive the personal data about you that you have provided to ICBC (Europe) S.A. Brussels Branch and to transfer them to another data controller.

We may ask you to provide proof of your identity to ensure that you have a legitimate right to make a request and to check that we are responding to the person who has the legitimate right to send us one of the aforementioned requests and to obtain the information.

Please note that in certain circumstances provided for by law, we may deny access to your information or not accept your request where we are permitted to do so by applicable data protection legislation.

If you would like further information about the processing of your personal data or if you want to exercise your rights, please contact us using the following e-mail address: data.protect@be.icbc.com.cn.

You have the right to file a complaint with the Belgian Data Protection Authority, Rue de la Presse, 35, B-1000 Brussels, T: +32 (0)2 274 48 00; EMAIL: contact@apd-gba.be.

7.2. How to exercise your rights

To exercise the aforementioned rights, send us a written, signed and dated request as well as proof of your identity (e.g. photocopy of your identity card, etc.):

- By e-mail: data.protect@be.icbc.com.cn
- By post to the following address: DPO ICBC, Avenue Louise 81, 1050 Brussels, Belgium

We ask that you clearly state the right you want to invoke, which processing you wish to object to or restrict, or which consent you wish to withdraw.

When you exercise your rights, you will not be charged unless we consider it to be a patently unfounded or excessive request (this will be the case, for example, if it is a repeated request). However, we may ask you to pay a reasonable sum not exceeding our copying costs for any request for an additional copy.

For any request relating to your rights, we will respond to your request within one month. Nevertheless, this period may be extended to two months if the request proves to be complex and/or due to the number of requests that we have to deal with. If this period is extended, we will inform you of this by telling you the reason for this decision.

8 Update of this Notice

We may update this Notice from time to time in response to changing legal, technical or business developments. The latest updated date is specified on the first page of this notice.

9 Contact

If you want to request information about this Notice or exercise any of your rights in respect to your privacy, you can contact our Data Protection Officer (“DPO”) by email at: data.protect@be.icbc.com.cn.