

Position: Enforcement Team Head / Enforcement Officer  
Department: Legal  
Level: Manager and above

Job Description:

1. To act as the bank's solicitor and complete the enforcement/ recovery process on behalf of the bank.
2. Carrying out the litigation arrangement/ argument and analyses the benefit, disadvantage and expenses before filing the lawsuit to find effective and efficient way to shorten processing time and improve the effectiveness of litigation process.
3. Acting on behalf of the bank in litigation process, speeding up the litigation process of enforcement, disposal of collateral/ NPA and strengthening management and preservation of the collateral value.
4. Analysis losing reason and legal risk (litigation) of each case and establish analysis report mechanism to reveal business risk and report to management and related departments.
5. Establishing reporting mechanism of the significant/ material cases.
6. Adopting guideline on engagement of the external lawyer (litigation) to manage the appointment and instruction of external lawyers with a view to manage and control the quality and cost of external legal.
7. Controlling the commencement of the recovery process over judgment claims made against defendants to be completed within timeframe (prescription period).

Qualifications required:

- Master or Bachelor degree in Law (LL. B)
- More than 5 years with experiences in litigation and enforcement especially in banking business.
- Good command of English
- Good command of Microsoft program.
- Communication skill and having good service mind that can work as team.

HR Recruitment: [hr@th.icbc.com.cn](mailto:hr@th.icbc.com.cn)