

List of Documents Required by Customer to Open Account

For Opening of Individual and/or Joint Account	
Section 1	Resident – Malaysia Citizens with MyKad
	Valid MyKad or Passport
	Valid Driving License & Letter from JPN for replacement MyKad in progress
	A copy of utility bill (water/electricity/telephone bills, Quit Rent, Assessment Notice) in the name and address of the customer opening account; if the residence address provided differ from MyKad.
	At least three (3) months others local bank statement, for current account application
Section 2	Non-Resident
	Valid Passport
	Valid visa / working permit – at least 3 months
	A confirmation letter from the employer
	A valid student pass and a letter of referral from the College/Institute.
	A valid Marriage Certificate if the applicant is married to a Malaysian.
	Proof of your right to be in Malaysia - this could be your residency permit, or your MM2H visa approval letter or other documents
	At least three (3) months others local bank statement, for current account application

Guidelines

1. All documents pertaining to corporates have to be certified as “Certified as True Copy” by a Company Director, Company Secretary, Public Accountant, Notary Public, Lawyer or Commission for Oaths. The designation of the certifier and date of certification should be annotated clearly.
2. If translations are provided all translated documents should contain the translators name, designation and date of translation
3. Permanent Address, which could be different from the residential address or the correspondence address should be provided. P O Box Addresses are not applicable
4. Citizenship – including current and previous if citizenship has changed, record from when the change has taken place and the duration should be provided
5. Occupation, business, public position held and the name of the employer to be included
6. Such other information under Anti-Money Laundering, Anti-Terrorism Financing and Proceeds of Unlawful Activities Act 2001 (AMLATFPUAA) as may be required by the bank:
 - a) Nature of business
 - b) Details of source of funds (to provide supporting documents if requested by the bank)
 - c) Details of shareholding structure of the parent company Identification documents of Directors/Shareholders with equity interest of more than 25% and the Ultimate Beneficial Owner (UBO) of the parent company
 - d) Details of Directors/Authorised Signatories/Authorised Persons of the parent company including identity documents (Identity card/Passport)

Note :

The list is not exhaustive. Banks may require applicants to submit additional documents on a case-to-case basis.