

| Job Description | |
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| Position Title | Investment Banking Senior Officer |
| Reporting | Head of Investment Banking |

| Main Tasks and Duties | |
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| 1 | Arranging IPOs, RTOs, Privatisation, Fund-Raising and other corporate finance activities |
| 2 | Due diligence and review of corporate governance arrangements |
| 3 | Liaising with legal advisers and accountants in drafting and reviewing of Prospectus and other relevant documents |
| 4 | Reviewing document submission to SGX |
| 5 | Organising roadshows for placement and promotion of bank's equity capital markets activities |
| 6 | Merger & Acquisition financial advisory work |
| 7 | Any other tasks or duties assigned by Head of Department or Company from time to time |

| Job Requirements | |
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| Education | Recognised bachelor degree or above , preferably in Business or related discipline |
| Working Experience | <ol style="list-style-type: none"> 1. Must have IPO execution experience - completed at least 3 IPO execution deals in the past 5 years where the bank acted as "Issue Manager" in the IPO 2. Worked on mainboard listing instead of catalyst listing, Reverse Takeovers (RTO) not considered 3. Reits and/or Business Trust IPO execution experience where the bank acted as "Issue Manager" 4. M&A execution experience for both listed and unlisted clients will be advantageous 5. ECM distribution experience for both IPO and secondary fund raising will be advantageous |
| Language | <ol style="list-style-type: none"> 1. English 2. Mandarin to liaise with Chinese speaking employees |
| Others | <ol style="list-style-type: none"> 1. Singaporeans and Permanent Residents welcomed to apply 2. Relevant financial modelling skills for reits and/or business trust transactions |