

ICBC SINGAPORE BRANCH

CORPORATE E-BANKING

OPERATION MANUAL

(2024 EDITION)

Contents

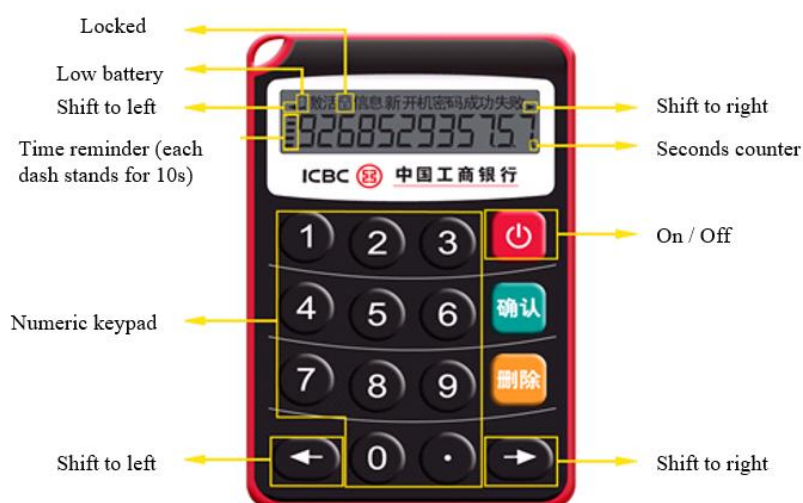
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I E-TOKEN ACTIVATION

First of all, please make sure that you have received the e-token device and activation code list(the e-version shows below)

Group number:	0103
Chinese name of the group:	XE
English name of the group:	
Internet banking login ID:	
Serial number of Password token:	2152100000000844
Activation code for Password token:	657959424571

STEP 1: Press and hold the red button for a few seconds to turn on the token:



STEP 2: Enter the 12-digit activation code for Password token, shown in the list above:



STEP 3: Set a new password for your token (6 digits) and repeat the new password again for confirmation, once finished, the Password token set-up is done. Please take

note that if the two passwords do not match, the token will be locked for security concern, if so, please contact our relationship manager for the assistance to unlock it:



Note: Once the setup is completed, the first dynamic code appeared is only for the purpose of successful authorisation reminder, please wait for the second 6-digit passcode for the internet banking usage.

II INTERNET BANKING LOGIN

STEP 1: Visit the ICBC Singapore Branch home page. The address is WWW.ICBC.COM.SG, and click ‘Corporate Banking’ under User Login ,to enter the log in page:



STEP 2: Choose ‘Password + Token Login’, key in the following information accordingly:

1) Key in your user ID in CAPs without the c.0103.

2) Key in the default log in password (Please refer to the email with the title: E-BANKING LOGIN).

3) Key in the verification number displayed in grey box. Please refresh it before keying in.

System Announcement: With effect from 01 August 2018, daily limit and charges for FAST and GIR

Internet Banking Help

Corporate MobilePayNow
Banking> Corporate>

Password+Token Login

User ID: .c.0103

Password:

Enter Verification Code:



Please press "Confirm" on the Token to get the dynamic password.

Dynamic Password:

Login

Back

We suggest you use the following browser versions to visit our Internet banking: IE8-IE11, Chrome20.0-Chrome52.0, Firefox10.0-Firefox45.0, and Safari5.1-Safari9.1.2.

Important

For security reasons, contractibility (where necessary) and to avoid unnecessary delay in processing of your instructions using our internet banking platform, please ensure that all your organization's information under Customer Services are up-to-date and all contact information for every transaction is true and accurate before submitting. For RMB remittance to China Mainland (Except HongKong, Macau and Taiwan), please select a remittance purpose from the drop-down arrow, manual filling will result in payment request being rejected.

- 4) To generate dynamic password, press the switch on button and key in the pin number (same pin as the Step 2). Then INFO word will appear, so press OK on the e-token.



5) Once the above steps are completed, the window will guide you to change a new password.

6) Key in the corporate number and generate a new dynamic password on your e-token to complete the change of password process.

Modify Password XE Internet Banking Service


Customer service: a group of functions provided to manage the customer reserved data and password of Internet banking.

Current Password: *****

New Password: *****

It is suggested to enter a 8-digit password combining letters and numbers. Please avoid setting [Password of low security](#)

Confirm New Password: *****

Please enter the validation code: i3yb  [Refresh verification code](#)

Corporate Customer Number: 01

NOTE: When you change your password, you will need to enter the group number, which you could find in the activation code list.

Group number:	0103
Chinese name of the group:	XE
English name of the group:	
Internet banking login ID:	
Serial number of Password token:	2152100000000844
Activation code for Password token:	657959424571


And need to enter the dynamic password once again for verification purpose:

Modify Password XE Internet Banking Service

Customer service: a group of functions provided to manage the customer reserved data and password of Internet banking.

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password: *****

Enter Verification Code: p3yj  [Refresh verification code](#)

After completing password setting, you need to log in again:

Modify Password	XE	Internet Banking Service
Customer service: a group of functions provided to manage the customer reserved data and password of Internet banking.		
<p>Successfully changed your logon password. The new password will take effect at the next logon.</p> <p><u>Logon again</u></p> <p>Notes:</p> <p>1. Since the logon password for the Internet banking you reserved at our business office is purely digital, system will request for password change at the time of your initial logon in order to assure the safety of your password, you can continue to use only after password has been changed. Newly input password shall have a length between 6 and 30 digits and can be a combination of letters and numbers.</p> <p>2. If you forgot your password, you can change the password through this function after password reset at our business office so as to strengthen the security of Internet banking.</p> <p>webmaster@icbc.com.cn Copyright - All Rights reserved</p>		

Now, you can use the new password to login to the internet banking.

III FUNCTION OVERVIEW

In order to provide a better understanding of ICBC Internet Banking, below is the brief introduction about the functions of Internet Banking.

A) ACCOUNT MANAGEMENT

You can inquire about the account information, balances and details, print e-slip and change the alias of all the accounts that belong to your internet banking account.

B) PAYMENT and TRANSFER

Provide various types of fund transfer and remittance services to fulfill the needs of internal and external business of the company, and support both domestic and overseas transactions at the same time.

C) PAYROLL SERVICE

Provide you the service of employees' salary batch pay-out services, the payees' accounts can be in China domestic banks or other banks across the region.

D) FIXED DEPOSIT

Provide RMB, SGD, USD fixed deposit products with different terms of high Interest rates, in order to meet your needs of fund appreciation.

E) CASH POOL

You can manage and transfer the funds to anywhere conveniently, and also enjoy the favorable policies like cross-border fund sweep and allocation, overdraft limit sharing, consolidated interest-bearing and internal pricing and etc.

F) DOCUMENTATION and TRADE FINANCE

Provide import L/C, documents, export L/C, import collection, export collection and other functions to meet your trade finance business needs.

G) FX TARDE

Provide foreign exchange market information query, trading account multi-currency balance query, foreign exchange buy and sell order operation and query and other functions to meet your foreign exchange trading needs.

H) PENDING TRANSACTIONS

Provide a pending approval function for corporate e-banking users, supporting approvers in centrally viewing the number of pending approval instructions. Additionally, enable to navigate to the respective instructions for processing.

I) CUSTOMER SERVICES

Provide self-service management functions for public Internet banking users, supporting users to modify their Internet banking login passwords, query operation logs, and query and manage their Internet banking ID information.

IV ACCOUNT MANAGEMENT

A) Check Current Deposit Account

Click ‘ Manage A/C ’ → ‘Current Account Services’ → ‘Current Account Information’:

ICBC 中国工商银行

Welcome: XU

System Announcement: With effect from 01 August 20

Manage A/C

Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Manage A/C > Current Account Services > Current Account Information

Current Account Information

Company Name: XU (Account-opening area: Canada)

Account: 00

Inquiry

Account Name: XU
Account Name in English: XU
Account Opening Date: 08-08-2018
Account Alias:

Account: 00
Branch Name: In
Account Status: Normal

Account	Currency	Account Type	Account Status	Cheque Account	Allow Overdraft	Account Opening Date
00	CNY	Current Account	Normal	No	No	08-08-2018
00	USD	Current Account	Normal	Yes	Yes	08-08-2018
00	CAD	Current Account	Normal	Yes	Yes	08-08-2018

Back

Note:

1. You can check your account only if the account has already been connected to ICBC Singapore Branch internet banking.
2. The account of ICBC in other location can be connected to ICBC Singapore Branch Internet banking as well, including mainland China, HK, Thailand etc. for the detailed information, please contact our relationship manager.

B) Check Balance In Current Account

Click 'Manage A/C' → 'Current Account Balance' → 'Current Account Balance':

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Manage A/C > Current Account Services > Current Account Balance

Current Account Balance >> Help

ICBC:

- ☐ Canada
- ☐ Singapore
- ☐ Australia
- ☐ Beijing
- ☐ Tianjin
- ☐ Shanghai
- ☐ Suzhou
- ☐ Chengdu
- ☐ United States

Other banks:

- ☐ Singapore

Submit Clear Choose All Expand Collapse

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Manage A/C > Current Account Services > Current Account Balance

Current Account Balance >> Help

Account Details Inquiry Account Balance Inquiry

Inquire account details Inquiry Account Summary Download

Inquiry on summary information Inquiry

Country: Singapore
Company Name: XU

Account Name in English XU Account Summary Download

Account No.	Currency	Account Type	Current Balance	Available Balance	Enquiry Time
<input type="radio"/> 010	SGD	Current Account	13,532,674.87	13,532,674.87	01-04-2020 15:27:26
<input type="radio"/> 010	AUD	Current Account	13,069,695.35	13,069,695.35	01-04-2020 15:27:32
<input type="radio"/> 010	USD	Current Account	8,998,005.41	8,998,005.41	01-04-2020 15:27:33
<input type="radio"/> 010	CNY	Current Account	1,623,337.42	1,623,337.42	01-04-2020 15:27:34
Total Balance(SGD)			13,532,674.87	13,532,674.87	
Total Balance(AUD)			13,069,695.35	13,069,695.35	
Total Balance(USD)			8,998,005.41	8,998,005.41	
Total Balance(CNY)			1,623,337.42	1,623,337.42	
Total amount in USD			27,624,055.86	27,624,055.86	

Note:

1. You can check your account only if the account has been connected to ICBC Singapore Branch E-banking.
2. Choose the region you want to check, and tick the corresponding accounts to view;
3. Click the account or currency link to check the balance, inquired date & time, and viewing the summary of accounts with total balances.
4. The inquired results can be printed out directly.

C) Check Details of Current Account

Click 'Manage A/C' → 'Current Account Services' → 'Current Account Statements':

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Manage A/C > Current Account Services > Current Account Statements

Current Account Statements >> Help

Company Name: XU
Account: 0007
Currency: USD
Date: 01-03-2020 To 01-04-2020
Inquiry Send Email
Please select detail file format: EXCEL (.csv)
Download

Recently 5-day

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction NEW

Branch Name Industrial and Commercial Bank Of China Singapore Branch
Account Name XU
account name in English XU
Account 010:
Date: 01-03-2019 To 01-04-2020
Enquiry Time 01-04-2020 15:32:32
Currency SGD

Seq	Transaction Time	Value Date	Business Type	Summary	Credit Amount	Debit Amount	Balance	Business Number	Counterpart Account
1	25-11-2019 09:59:44	25-11-2019	!	@#¥\$¥\$¥	50,000.00		49,868.20	0103	
2	25-11-2019 10:25:16	25-11-2019	REMITTANCE	EBANK-FYJH		1,283.80	49,868.20	0119	BEU
3	25-11-2019 10:25:16	25-11-2019	CHARGE	EBANK-FYJH		3.00	49,865.20	0103	
4	25-11-2019 09:29:42	25-11-2019	REMITTANCE	EBANK-FYJH		2,194.06	47,671.14	12	XUX
5	25-11-2019 09:29:42	25-11-2019	CHARGE	EBANK-FYJH		40.84	47,630.30	0103	

Note:

1. You can check your account only if the account has been connected to ICBC Singapore Branch E-banking.
2. The default time range is to check the details of the account within last 5 days. You can select the range of date that you would like to view. The maximum period is ten year's account details.
3. E-slip printing function requires the token device for verification purpose.
4. The account details can be printed out.
5. The account details support both Excel and PDF format.

D) Bank statement inquiry

Click 'Manage A/C' → 'Review Statement'

Manage A/C | Payment & Transfer | Cash Pool Management | Documentation and trade finance | Payroll Service | Fixed Deposit | Online Loan | ICBC Messaging | Customer Services | Cross-border/cross-group instruction

>> Manage A/C > Review statement

Review statement >> Help

Agreement No.: 0103
Starting Statement Month: 202001
Ending Statement Month: 202004
Inquiry Back

Statement Type: Integrated Customer Statement
Frequency: End of Month
Next Statement Date: 30-04-2020
Currency for conversion: SGD
Auto-renew? Yes

Agreement Status: Normal
Statement Cycle: 1 months
Statement Periods: 99966
Renewal Periods: 99999

Manage A/C | Payment & Transfer | Cash Pool Management | Documentation and trade finance | Payroll Service | Fixed Deposit | Online Loan | ICBC Messaging | Customer Services | Cross-border/cross-group instruction

>> Manage A/C > Review statement

Review statement >> Help

XU (0103) XU

List of Statement File

Statement Date	Agreement No.	Statement Filename
20190531	0103	0103 .pdf
20190630	0103	0103 .pdf
20190731	0103	0103 .pdf
20190831	0103	0103 .pdf
20190930	0103	0103 .pdf

Download Back

Note:

1. You can check your account only if the account has been connected to ICBC Singapore Branch E-banking.
2. You can select the range of date that you would like to view. The maximum period for the monthly bank statement is one year.
3. The bank statements can be printed out.
4. The bank statements support both Excel and PDF format.
5. MT940 self-service download is available via E-banking, please contact your relationship manager for details.

V INTERNAL TRANSFER

Click 'Payment & Transfer' → 'Transfer' → 'Internal Transfer':

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Payment & Transfer > Transfer > Internal Transfer

Payment & Transfer

- Transfer
 - Internal Transfer
 - External Transfer
 - Check Instruction - Transfer
 - Approve Instruction - Transfer
 - Payee/Beneficiary Maintenance
 - Sign Schedule Transfer Agreement
 - Check/Cancel Agreement of Service for Transfer Agreement

Internal Transfer >> Help

From: XU
From Account: 0103
Currency: SGD Available Balance: 13,532,674.87
Transfer To: XU
To Account: 0103
Currency: SGD
Transfer Amount: SGD
Remark:

Submit Reset Print

Internal Transfer >> Help

Customer Name: X
From: 0103 payment ac
Currency: SGD
Debit Amount: SGD 100.00
Transfer To: X
To: 0103
Currency: USD
Credit Amount: USD 79.25 (For reference only)
Exchange Rate: 1 USD = 1.2619 SGD (for reference only, refer to actual processing rate)
Reference:

Please enter the following number on your token: 001944100.00

The above picture includes 6 digits random number from payee account and Transfer Amount, please check it carefully.
Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password: *****

Enter Verification Code: unen uneh Refresh verification code

Confirm Cancel

Internal Transfer >> Help

Real-time instruction submitting succeeded!

Instruction No.: ACA18921
Time of Submission: 30-10-2013 09:53:33
Customer Name: X
From: 0103
Currency: SGD
Debit Amount: SGD 100.00
Transfer To: X
To: 0103
Currency: USD
Credit Amount: USD 79.25
Exchange Rate: 1 USD = 1.2619 SGD
Reference:
Transfer type: Real-time

Save Print Finish

Note:

- 1. The function applies to the funds transfer between internal registered accounts within the company;**
- 2. The payer and payee must be in the same account opening region, such as Singapore accounts, or domestic accounts. China domestic accounts belongs to same region;**
- 3. Internet banking supports payer and payee using different types of currencies;**
- 4. Once submitting your order, you will see the referential exchange rate indicated in the activation code page;**
- 5. It is real-time transfer without any charges;**
- 6. The function needs to use token device;**
- 7. The successful submitting page can be printed.**

VI EXTERNAL TRANSFER

Click 'Payment & Transfer' → 'Transfer' → 'External Transfer':

Manage A/C **Payment & Transfer** Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

Payment & Transfer

- Transfer
 - Internal Transfer
 - External Transfer
- Check Instruction - Transfer
- Approve Instruction - Transfer
- Payee/Beneficiary Maintenance
- Sign Schedule Transfer Agreement
- Check/Cancel Agreement of Service for Transfer Agreement
- Check Instruction on schedule transfer
- Approve Instruction on schedule transfer

>> Payment & Transfer > Transfer > External Transfer

External Transfer >> Help

From: XU
From Account: 0103
Currency: SGD Usable Balance: 13,532,674.87

Name of Account to be credited: Please select the Beneficiary's Account from **My payee** or enter the beneficiary's Account:

Currency: USD ?
Transfer Amount: SGD
Remark:

Whether to send SMS reminder to beneficiary: ☐ Yes ☐ No

Submit Reset

External Transfer >> Help

Customer Name: X
From Account Name: 0103
Currency: SGD
Amount to be debited: SGD 20.00
Transfer To: Xi
To: 0103
Credit Currency: USD
Credit Amount: USD 15.85 (For Reference Only)
Reference Exchange Rate: 1 USD = 1.2619 SGD (For information only. The actual processing rate may vary.)
Reference:

Whether to send SMS reminder to beneficiary: No

Please enter the following numbers on your token: **00019620.00**
The above picture includes 6 digit random number from payee account and Transfer Amount, please check it carefully.
Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password: *****

Enter Verification Code: **uc86** **uc86** [Refresh verification code](#)

Confirm Cancel

External Transfer >> Help

Real-time instruction submitting succeeded!

Instruction No.: ACB28947
Time of Submission: 30-10-2013 09:57:45
Customer Name: Xi
From Account Name: 0103
Currency: SGD
Amount to be debited: SGD 20.00
Transfer To: Xi
To: 0103
Credit Currency: USD
Credit Amount: USD 15.85
Reference Exchange Rate: 1 USD = 1.2619 SGD
Reference:

Save Print Finish

Note:

1. It applies to the Singapore ICBC local accounts transfer and supports payers and payees using different type of currencies;

2. After submitting your order, you will see the referential exchange rate in the activation code page;
3. It is real-time transfer without any charge;
4. The information of payees can be saved for direct selection next time, to avoid manually keying in;

Manage A/C Receivable Agency distribution of wages **Payments** Fund pool Fixed Deposit Online Loan ICBC Messaging Customer Services Liquidity management Bills

Transfer

- Internal Transfer
- External Transfer
- Check Instruction - Transfer
- List of Payees
- Sign Schedule Transfer Agreement
- Check/Cancel Agreement of Service for Transfer Agreement
- Check Instruction on schedule transfer
- Batch Transfer
- Remit

External Transfer >> Help

来自网页的消息

Do you want to insert the beneficiary information into your Transfer Beneficiary List?

确定 取消

Beneficiary's Account from My payee, or enter the

Currency: USD Please choose the currency.

Transfer Amount: USD 300.00

Reference:

Whether to send SMS reminder to beneficiary: ☐ yes ☒ no

Submit Reset

List of Payees >> Help

Directional account

Sorry, no record under the given conditions

List of Payees

	A/C Name to be credited	A/C No. to be credited	Currency
<input checked="" type="radio"/>	zhangsan	0103	USD

[Page 1 page of 1 page]

Add Modify Delete Download Transfer

5. You can choose to send SMS message to inform the payees to check their accounts, the language of SMS message can be either English or Chinese, it depends on the version of the e-banking you login to. The SMS message service is free of charge;

Whether to send SMS reminder to beneficiary: ☒ yes ☐ no

	Notice	Cell phone number	SMS content
Payment successful	<input checked="" type="checkbox"/>	65 XXXXXXXX	The Bank has deducted the payment of USD from the account number ending with 3544 to that ending with .[ICBC]
	<input type="checkbox"/>		
	<input type="checkbox"/>		

Submit Reset

6. The successful submitting page can be printed out.

VII REMITTANCE

Click 'Payment & Transfer' - 'Remittance' - 'Create':

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction NEW

>> Payment & Transfer > Remittance > Create

Create >> Help

☒ I have read and agree with the [Circular on Remittance](#)

Step 1: Select Remittance A/C

Application date of remittance: 01-04-2020 You can Choose from "Sample" for remittance details

Account Name in English:

Payer Name:

Remittance A/C:

Currency: Usable Balance 13,532,674.87

Sender's Tel:

Sender's Address:

Please enter complete address information of sender in English letters, in the sequence of house number, street and city. If you need to update the address information, please contact the customer service manager to supplement the address information synchronously.

Step 2: Fill in Beneficiary's Details

Beneficiary A/C No. is an ICBC A/C No. Y/N: ☐ Yes ☐ No

Whether the payer and payee are the same unit: ☐ Yes ☐ No

Beneficiary's A/C Name:

Beneficiary's A/C No.:

Currency:

Beneficial bank's Swiftcode/BIC:

Country/region of beneficiary bank:

City of the beneficiary bank:

☒ Please select a beneficiary bank in the list ☐ Others

Beneficiary bank:

Beneficiary Bank Code:

Address of receiving bank:

Intermediary bank's SWIFT CODE:

Beneficiary country/location:

Contact Number:

Address of Beneficiary:

Please enter complete address information of beneficiary in English letters, in the sequence of house number, street and city. P.O Box cannot be provided.

Reference:

Step 3: Fill in Amount Details

Remittance Amount: USD

Beneficiary's Country:

Contact Number:

Address of Beneficiary:

Please enter complete address information of beneficiary in English letters, in the sequence of house number, street and city. P.O Box cannot be provided.

Reference:

Step 3: Fill in Amount Details

Remittance Amount: USD

Banking charges paid by:

Remittance Purpose:

For RMB remittance to China Mainland (Except HongKong, Macau and Taiwan), please select a remittance purpose from the drop-down arrow, manual filling in this column will result in your payment request being rejected.

Company Name:

Fee Charge Account:

Currency:

Remittance type: ☒ Real-time ☐ One off Payment ☐ Periodic Payment

Accept notice service for the arrival of fund at beneficiary bank: ☐ Yes ☐ No

In order to comply with relevant policies, please provide both the country information and full address of the payee when applying for online remittance via our internet banking with effect from 2019/01/02. Otherwise the remittance may be affected.

Submit Save Template Save and Submit Cancel

> > Payment & Transfer > Remittance > Create

Create >> Help

Entry Date: 18-06-2014

Account Name in English: Your Name: INDUSTRIAL AND COMMERCIAL BANK OF CHINA LIMITED

Remittance A/C: 0103020002001

Currency: USD

Sender's A/C: 123123123

Sender's Address: ICBC SINGAPORE

Transit within ICBC: yes

Beneficiary's Name: xxxxxxxxxxxx

To: 1231231231

Currency: USD

Country/region of beneficiary bank: HONG KONG (HK)

City of the beneficiary bank: HONG KONG

Beneficiary bank: ICBKHKHHXXX INDUSTRIAL AND COMMERCIAL BANK OF CHINA, HONG KONG BRANCH Hong Kong

Branch HONG KONG

Beneficiary Bank Code: ICBKHKHHXXX

Address of receiving bank: Hong Kong Branch HONG KONG

Contact Number: 123123123123

Remittance Amount: USD 10.00

Remittance Purpose: testtest

Company Name: INDUSTRIAL AND COMMERCIAL BANK OF CHINA LIMITED(Singapore)

Fee Charge Account: 0103020002001

Currency: USD

Banking Charges: USD 0.00

Telex Fee: USD 0.00

Fee for Reference: USD 0.00

Please enter the following numbers on your Token: 23121210.00

The above picture in the token is a 16-digits random number from payee account and Remittance Amount, please check it carefully.

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password: *****

Enter Verification Code: hvbu h v b u Refresh verification code

Confirm Cancel

Note:

1. The function supports different currencies of the payers' and payees' accounts;
2. The input of the payee's name, account and currency in the first page will be saved;
The input box with symbol ' * ' must be filled in;

- You can choose **Save and Submit** when you submit the instruction or add new sample to avoid keying in the same information again.
- When you choose 'Registered Account', there will be a pop-up to remind you that the internal registered account transfer cannot be done by this function;

Submit Instruction - Remittance >> Help

☒ I have read and agree with the [Circular on Remittance](#)

Remitter Name:

Applicant's Account Number: 0103

Remitting Currency: SGD Usable Balance

Beneficiary account type: ☒ Registered Account

Beneficiary's Name: X

To: 0

Receiving Currency: SGD

Industrial and Commercial Bank of China or not: ☐ Yes ☒ No

Cross-border or not: ☐ Yes ☒ No

来自网页的消息
Please access "Payments-Transfer-Internal Transfer" to conduct transfer. The transfer is free of charges.
确定

Next Reset

- After keying in the country and city information of beneficiary's bank, you can use SWIFT CODE or name of the bank to choose the correct bank in the drop-down box, where no manual key-in is required;

Country/region of beneficiary bank: SINGAPORE (SG)

City of the beneficiary bank: SINGAPORE

☒ Please select a beneficiary bank in the list ☐ Others

Beneficiary bank: dbs

Beneficiary Bank Code: DBSESGSGXXX DBS VICKERS SECURITIES (SINGAPORE) PTE LTD SINGAPORE
DBSSSGSGED DBS BANK LTD. (INVESTMENT BANKING DEPARTMENT) SINGAPORE
DBSSSGSGLMS DBS BANK LTD. (LIQUIDITY MANAGEMENT SYSTEM) SINGAPORE
DBSSSGSGPCG DBS BANK LTD. (PCG-PRIVATE BANKING DEPARTMENT) SINGAPORE
DBSSSGSGXXX DBS BANK LTD. SINGAPORE
KODBSGSGXXX KOREA DEVELOPMENT BANK, THE (SINGAPORE BRANCH) SINGAPORE

Address of receiving bank:

- Internet banking supports SWIFT GPI to trace remittance progress and fund status:

Click 'Payment & Transfer' - 'Remittance' - 'Check' - 'Inquiry'

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
 - Create
 - Check
 - Approve Instruction - Remittance
 - Saved Record
 - Remittance receipt information inquiry
 - My reservation
- Batch remittance
- ICBC EXPRESS
- Local SGD G3 remittance

>> Payment & Transfer > Remittance > Check

Check >> Help

Remitting unit:

Remittance type: Real-time

Status: ☒ Remittance successful ☒ Remittance failed ☒ Pending for processing

Date: 01-03-2019 - 01-06-2020

Inquiry

Instruction No.	ID of Submit Person	Submit Date	Remittance A/C	Currency	Debit Amount	Receiving A/C	Receiving Currency	Remittance Amount	Instruction Status	Remittance progress
ACC589594	GEVIN c 0103	25-02-2020 10:20:32	0103	SGD		0103	USD	USD 100.00	Wait for authorization	
ACC589596	GEVIN c 0103	25-02-2020 16:57:47	0103	SGD	SGD 119.65	0103	USD	USD 88.00	Remittance successful	Inquiry

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Payment & Transfer > Remittance > Check

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
 - Create
 - Check
 - Approve Instruction - Remittance
 - Saved Record
 - Remittance receipt information inquiry
 - My reservation
- Batch remittance
- ICBC EXPRESS
- Local SGD G3 remittance

Check

Inquire fund progress - Google Chrome

corpebank.dccnet.com.cn/servlet/request?dse_sessionId=JMGXJDFDSEQDRAIBW...&divESAADIEIH&dse_applicationId=1&dse_pageId=4&dse...

Instruction has been accepted and is being processed by ICBC

Already sent by ICBC

Money has arrived in beneficiary bank

Designation: Remittance progress is subject to feedback of other banks, for reference only.

Instruction No.	Submit On	Remittance A/C	Currency	Debit Amount	Receiving A/C	Receiving Currency	Remittance Amount	Instruction Status	Remittance progress
ACC589596	25-02-2020 16:57:47	0103	SGD	SGD 119.65	0103K	USD	USD 88.00	Remittance successful	Inquiry

7. MT103 Self-service Download: Click 'Payment&Transfer' → 'Remittance' → 'Check' → 'Inquiry', select the serial number of the instruction to view and download the MT103 receipt:

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Payment & Transfer > Remittance > Check

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
 - Create
 - Check
 - Approve Instruction - Remittance
 - Saved Record
 - Remittance receipt information inquiry
 - My reservation
- Batch remittance
- ICBC EXPRESS
- Local SGD G3 remittance

Check

Remitting unit: XUXE (res Canada)

Status: ☒ Remittance successful ☒ Remittance failed ☒ Pending for processing

Date: 01-01-2018 - 29-02-2020

Inquiry

Remitting unit: XC

Remittance type: Real-time

Status: ☒ Remittance successful ☒ Remittance failed ☒ Pending for processing

Date: 01-01-2018 - 29-02-2020

Inquiry

Instruction No.	ID of Submit Person	Submit On	Remittance A/C	Currency	Debit Amount	Receiving A/C	Receiving Currency	Remittance Amount	Instruction Status	Remittance progress
ACC589077	GI	25-11-2019 09:54:13	0103	SGD			SGD	SGD 66.00	Wait for authorization	
ACC589565	GI	01-02-2020 10:04:57	0103	SGD	SGD 135.60	0103	USD	USD 103.00	Remittance successful	Inquiry
ACC589560	GI	01-02-2020 10:07:09	0103	SGD	SGD 149.10	0103	USD	USD 110.00	Remittance successful	Inquiry
ACC589568	GI	01-02-2020 10:19:07	0103	SGD	SGD 162.71	0103	USD	USD 120.00	Remittance successful	Inquiry

Beneficiary bank: CHASUS33XXX JPMORGAN CHASE BANK, N.A. NEX XORK 10179
Country/region of beneficiary bank: UNITED STATES OF AMERICA(US)
City of the beneficiary bank: NEW YORK
Beneficiary Bank Code: CHASUS33XXX
Address of receiving bank:
NEX XORK
10179
Intermediary bank's SWIFT CODE:
Beneficiary country/location: Virgin Islands, U.S.
Contact Number: 13123
Address of Beneficiary: 123123
Reference:

Amount remitted out: SGD 135.60
Remittance Amount: USD 100.00
Banking charges paid by: Paid by payer and payee
Remittance Purpose: Cross-border goods trade
Exchange Rate: 1 USD = 1.3560 SGD
Company Name: XI
Fee Charge Account: 0103
Currency: SGD
Banking Charges: USD 25.00
Telex Fee: USD 30.00
Fee for Reference: USD 0.00
Remittance fee - Ex. Rate: 1 USD = 1.3460 SGD
Remittance option: Real-time
Bank Feedback:
Accept notice service for the arrival of fund at beneficiary bank: Y/N: Yes
Mobile phone number for notice: 86
Email address for notice: th
on

Instruction No.: ACC580555
Submitted By: (ID) G
Authorizer ID and authorization time: AI
3/01-02-2020 10:06:19)

Instruction Status: Remittance successful
Submit On: 01-02-2020 10:04:57

Print Back Download receipt

Testing Environment

VIII Batch Remittance

Click 'Payment & Transfer' → 'Batch remittance' → 'Create batch SWIFT/Local SGD':

Note:

1. You can choose different batch-remittance types as per you required and download the corresponding templates.
2. Fill in all the required information correctly and save the copy. Fields marked with * are mandatory.
3. Choose the excel file and upload it accordingly.
4. SWIFT GPI function: Track the remittance fund path and status: Click 'Payment & Transfer' - 'Batch Remittance' - 'Check Batch SWIFT Remittance' - 'Select the time period of remittance and other information' - 'Check' - 'Inquiry', in the pop-up window, you can check the status of the current remittance.
5. MT103 self-service download: Click 'Payment & Transfer' - 'Batch Remittance' - 'Check Batch SWIFT Remittance' - 'Select the time period of remittance and other information' - 'Check' - 'Inquiry', select the instruction serial number and click 'Download Receipt'

IX ICBC EXPRESS

Click 'Payment & Transfer' → 'ICBC EXPRESS' → 'Create':

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction NEW

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
- Batch remittance
- ICBC EXPRESS
- Create
- Check
- Approve Instruction - Remittance
- Saved Record
- Local SGD G3 remittance

Create >> Help

☒ I have read and agree with the [Circular on Remittance](#)

Step 1: Select Remittance A/C

Remittance Date: 01-04-2020 You can Choose from "Sample" for remittance details

Payer Name in English: X (N)*

Payer Name: XI

Remittance A/C: 0100

Currency: SGD Usable Balance: 13,532,874.87

Sender's Tel: 62534023

Sender's Address: 1X8 JXLXN BXKOT MXRX*

Please enter complete address information of sender, in the sequence of house number, street and city. If you need to update the address information, please contact the customer service manager to supplement the address information synchronously.

Step 2: Fill in Beneficiary's Details

Country/region of payee's account opening bank: United Arab Emirates

Bank Name: Industrial and Commercial Bank Of China Abu Dhabi Branch

Payee Name: *

Beneficiary's A/C No: *

Currency: USD *Instructions for selecting collection currency

Beneficiary country/location: *

Address of Beneficiary: *

Please enter complete address information of beneficiary, in the sequence of house number, street and city. P.O Box is not supported.

Reference: *

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction NEW

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
- Batch remittance
- ICBC EXPRESS
- Create
- Check
- Approve Instruction - Remittance
- Saved Record
- Local SGD G3 remittance

Country/region of payee's account opening bank: United Arab Emirates

Bank Name: I

Payee Name: *

Beneficiary's A/C No: *

Currency: USD *Instructions for selecting collection currency

Beneficiary country/location: *

Address of Beneficiary: *

Please enter complete address information of beneficiary, in the sequence of house number, street and city. P.O Box is not supported.

Reference: *

Step 3: Fill in Amount Details

Remittance Amount: USD *

Banking charges paid by: Paid by payer and payee

Amount of banking charges: *

Name of payment account for remittance fees: X

Fee Charge Account: 0103

Currency: SGD

Remittance Purpose: SCHOOL FEE

Accept notice service for the arrival of fund at beneficiary bank Y/N: ☐ Yes ☐ No

In order to comply with relevant policies, please provide both the country information and full address of the payee when applying for online remittance via our internet banking with effect from 2019/01/02. Otherwise the remittance may be affected.

Submit Save Template Save and Submit Cancel

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
- Batch remittance
- ICBC EXPRESS
- Create
- Check
- Approve Instruction - Remittance
- Saved Record
- Local SGD G3 remittance

Country/region of payee's account opening bank: United Arab Emirates

Address of Beneficiary: *

Reference: qweqwe

Transaction background: Charity donation

Debit Amount: SGD 19.92 (For reference only)

Remittance Amount: CNY 99.00

Exchange Rate: 1 SGD = 4.9693 CNY (For reference only)

Fee amount: SGD 10.00

Banking charges paid by: Paid by payer and payee

Amount of banking charges: SGD 10.00

Name of payment account for remittance fees: *

Fee Charge Account: *

Currency: SGD

Taxes: SGD 0.00 (For Reference Only)

Remittance Purpose: SCHOOL FEE

Accept notice service for the arrival of fund at beneficiary bank Y/N: Yes

Mobile phone number for notice: 6591234567

Email address for notice: BIANXING@BIAN XING

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password: *

Enter Verification Code: * phzk

Confirm Cancel

Note:

- 1. It applies to the global remittance whose payer's and payee's accounts are ICBC accounts;**
- 2. RMB remittance is only available to ICBC accounts in China.**
- 3. The currencies of the payer's and payee's accounts can be either RMB or others;**
- 4. You can save the remittance information as samples to avoid manually keying in the same information next time.**

X Local SGD G3 Remittance

Click 'Payment & Transfer' → 'Local SGD G3 Remittance' → 'PayNow transfer':

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

>> Payment & Transfer > Local SGD G3 remittance > PayNow transfer

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
- Batch remittance
- ICBC EXPRESS
- Local SGD G3 remittance
 - PayNow management
 - PayNow transfer
 - Submit remittance instruction
 - Approve remittance instruction
 - Inquire remittance instruction
 - Scheduled local SGD transfer inquiry
 - Reference sample

PayNow transfer >> Help

Collection information:
Collection method: ☒ Cell phone number ☐ NRIC/FIN ☐ UEN
Cell phone number: * Singapore,65

Transfer information:
Ordering Customer:
Payment Account:
Currency: SGD Usable Balance: 13,532,674.87

Amount Details:
Transfer amount: SGD
Transfer postscript: PayNow
Transfer purpose: Choose *
Choose *

Transfer

Click 'Payment & Transfer' → 'Local SGD G3 Remittance' → 'Submit remittance instruction':

Manage A/C Payment & Transfer Cash Pool Management Documentation and trade finance Payroll Service Fixed Deposit Online Loan ICBC Messaging Customer Services Cross-border/cross-group instruction

Payment & Transfer

- Transfer
- Transfer Batches
- Remittance
- Batch remittance
- ICBC EXPRESS
- Local SGD G3 remittance
 - PayNow management
 - PayNow transfer
 - Submit remittance instruction
 - Approve remittance instruction
 - Inquire remittance instruction
 - Scheduled local SGD transfer inquiry
 - Reference sample

Step 1: Please select your transfer account
Date of transfer 01-04-2020 You can Choose from "Sample Select transfer information in "
application:
English
name of payer:
Ordering Customer:
Payment Account:
Currency: SGD Usable Balance: 13,532,674.87

Step 2: Fill in Beneficiary's Details
Payee's name:
A/C No:
Name of receiving bank: Choose * Beneficiary bank's SWIFT code

Step 3: Fill in Amount Details
Transfer amount: SGD
Transfer purpose: Choose *
remarks:
I want to conduct scheduled transfer ☐

Note:

1. You can choose Corporate Paynow to transfer funds by referring to the Payee's registered mobile number, NRIC or UEN Number.
2. To use PayNow to receive payment, you need to complete the corporate PayNow registration through 'Payment & Transfer' - 'Local SGD G3 Remittance' - 'PayNow Management'.

System Announcement: From today to April 30, Current Time: 25-11-2023 10:43

Centralized payment of global cash management Manage A/C Payroll Service **Payment & Transfer** Cash Pool Management Documentation and trade finance Fixed Deposit ICBC Messaging Customer Services FX Trade

Payment & Transfer

- Transfer
- Transfer batches
- Remittance
- ICBC EXPRESS
- Batch remittance
- Operation Guide
- Local SGD G3 remittance
 - PayNow management
 - PayNow transfer
 - PayNow refund
 - Submit remittance instruction
 - Inquire remittance instruction
 - Scheduled local SGD transfer inquiry
 - Reference sample
 - Instruction Check

>> Payment & Transfer > Local SGD G3 remittance > PayNow management

PayNow management

Branch institution: XMOX N0gX0a LXmX0d

Help

Inquiry

PayNow agreement		Status	Action
Name: XUXBXNX.XUXOXG CNDXUTXNXS PXEXX0X		Not signed	Sign

3. While choosing Local SGD Transfer, you can choose either FAST or G3 path to finish the fund transfer.

For G3 transfer, money is generally credited on T+2 day. For FAST transfer, money is credited immediately. Please select a transfer method. If the button is dimmed, the beneficiary bank you selected does not support the transfer with this method.

FAST **G3** **Reversed**

XI PAYROLL SERVICE

You can use Internet banking to check the payroll instruction, instruction submission, instruction approval and payment account management. Payroll services include regular authority, separate authority, RMB pre-settlement remittance, and RMB agency payroll payment.

ICBC 中国工商银行

System Announcement: ...

Payroll Service

Submit Instruction - Payroll

Seq.	Product name	Description	Action
1	General wage distribution as an agent	null.	Submit
2	Payroll Service with Separate Authority	null.	Submit Payment Instruction
3	Payroll Service via RMB Pre-settlement Remittance	NULL	Submit
4	RMB agency payroll payment	Salary Payment in RMB	Submit
5		Salary Payment in RMB --Separation of authority	Submit Payment Instruction

Transaction Tips

From 20th OCT 2019 onwards, please download the new excel template for payroll submission.

A) Payroll Service With Regular Authority

Click 'Payroll Service' - 'Submit Instruction - Payroll'.

Payroll Service

Submit Instruction - Payroll

Cut-off time of Payroll Service is 6:30. Please submit and authorize the transaction before the cut-off time. Otherwise, it will be processed in the next business day. Sorry for the inconvenience brought to you.

Name of branch institution: *

Payer account number: *

Payment currency: * USD

Ordering Customer Address: * XXXXX

Payment date: * 01-04-2020 (DD-MM-YYYY)

Payment usage: * Payroll service

Upload files: * Choose File No file chosen

Please click EXCEL file template [Here](#) Download

Total Amount: * USD

Total Transaction: *

Name of the batch package: *

Banking Charges: Collect by transaction

After submitting the instruction, please inquire the fee information under the inquiry instruction transaction

In order to comply with relevant policies, please provide the country/region and complete address of beneficiary in the attachment uploaded when applying for payroll payment via our internet banking with effect from 2019/01/02, otherwise the payroll payment might be affected.

[Submit](#) [Back](#)

Note:

1. Click 'Submit' to submit the instruction of payroll service with regular authority;
2. All the staffs' salary list and payment information should be submitted by the finance ID;
3. The payment account must be the same with the default setting in the agreement. If modification is needed, you can change it in the function 'Self-management on payment account' in the drop-down list below;
4. You can submit the instruction in advance and choose the date to execute it. If you

choose T day, the instruction will be accepted on T day. The money will be debited on T day and arrived in payees' accounts on T+1 day. You can also check it in the internet banking on T+1 day.

If the Payee's account is other banks' account, then , T+3 days will be needed to reach Payee's account.

5. The staff salary list (Excel file) must be uploaded before submitting;
6. The currency, total amount must be the same with the staff salary list, otherwise it will be failed.
7. When authorizer would like to make a payment approval, click on the 'Review' to proceed.

B) Payroll Service with Separate Authority

Process flow example: HR submit salary details → HR authorize the salary details → Finance submit the payment details → Finance approve.

Click 'Payroll Service' - 'Submit Instruction - Payroll'

The screenshot shows the ICBC internet banking interface. The top navigation bar includes 'Manage A/C', 'Receivable', 'Payroll Service', 'Payment & Transfer', 'Cash Pool Management', 'Fixed Deposit', 'Online Loan', 'ICBC Messaging', 'Customer Services', and 'Liquidity management'. The left sidebar shows 'Payroll Service' with sub-items: 'Check Instruction - Payroll', 'Submit Instruction - Payroll', and 'Self-management on payment account'. The main content area displays 'Submit Instruction - Payroll' with a table of instructions.

Seq.	Product Name	Description	Action
1	Payroll Service with Regular Authority	null.	Submit Submit Employee Account Information Submit Payment Instruction
2	Payroll Service with Separate Authority	null.	Submit Submit Employee Account Information Submit Payment Instruction

Click 'Submit the employee account information':

The screenshot shows the 'Submit the instruction of agency distribution of wages' form. The top navigation bar and left sidebar are the same as the previous screenshot. The main content area displays the form with the following fields and text:

Cut-off time of Payroll Service is 6:30. Please submit and authorize the transaction before the cut-off time. Otherwise, it will be processed in the next business day. Sorry for the inconvenience brought to you.

Upload files: * E:\新加坡交流\代发工资\8 浏览

Total Amount: * SGD 90.00

Total Transaction: * 3

Name of the batch package:

Banking Charges: Collect by transaction

After submitting the instruction, please inquire the fee information under the inquiry instruction transaction

Submit Back

Submit the instruction of agency distribution of wages >> Help

Upload files: E:\新加坡交流代发工资\8月权限分离.sal

Total Amount: SGD 90.00

Total Transaction: 3

Banking Charges: Collect by transaction


After submitting the instruction, please inquire the fee information under the inquiry instruction transaction

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password: ****

Enter Verification Code: 83ea 83ea [Refresh verification code](#)

Submit the instruction of agency distribution of wages >> Help

 **The transaction is successful!**

Your batch instruction of ADK233 The payroll file has been submitted. Please use inquiry instruction to inquire the instruction status; in case of error after check, please re-submit the batch.

Click 'Submit payment instruction':

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Fixed Deposit Online Loan ICBC Messaging Customer Services Liquidity management

Payroll Service >> Payroll Service > Submit Instruction - Payroll

Submit Instruction - Payroll >> Help

Seq.	Product Name	Description	Action
1	Payroll Service with Regular Authority	null.	Submit
2	Payroll Service with Separate Authority	null.	Submit Employee Account Information Submit Payment Instruction

Note:

- The staff salary detail list needs to be submitted by the HR ID. The payment instruction should be submitted by the finance ID. The authority is separated to ensure that information is protected;
- Before submitting the payment instruction, the finance ID should double check the instruction of staff salary list;
- If you submit the instruction on T day. The money will be debited on T day and arrived in T+1 day. You can also check the status in the internet banking on T+1 day;
If the Payee's account is other banks' accounts, T+3 days will be needed.
- If the payee's account is maintained with another bank, the fund would reach the payee's account on T+3.
- When authorizer would like to make a payment approval, click on the 'Review' to proceed.

C) RMB pre-settlement remittance

Click 'Payroll Service' - 'Submit Instruction - Payroll'

The screenshot shows the 'Payroll Service' section of the ICBC online banking portal. The left sidebar contains a menu with options: 'Check Instruction - Payroll', 'Approve the instruction', 'Submit Instruction - Payroll' (highlighted), and 'Self-management on payment account'. The main content area is titled 'Submit Instruction - Payroll' and includes a warning about the bank's deadline for wage distribution. Below the warning is a form with the following fields and options:

- Name of branch institution: * (dropdown menu)
- Payer account number: * (text input)
- Payment currency: * (dropdown menu, currently set to SGD)
- Ordering Customer Address: * (text input, currently set to TXJULXN BXKXT MXRX)
- Receiving Currency: CNY (dropdown menu)
- Payment usage: Allowance for family maintenance (dropdown menu)
- Upload files: * (Choose File / No file chosen)
- Please click EXCEL file template [Here](#) Download
- Total Amount: * (text input)
- Total Transaction: * (text input)
- Name of the batch package: (text input)
- Banking Charges: Collect by transaction

At the bottom of the form, there is a red note: 'In order to comply with relevant policies, please provide the country/region and complete address of beneficiary in the attachment uploaded when applying for payroll payment via our internet banking with effect from 2019/01/02, otherwise the payroll payment might be affected.' Below the note are 'Submit' and 'Back' buttons.

Note:

1. Click 'Submit' to submit the instruction of payroll service with regular authority;
2. All the staff salary list and payment information should be submitted by the finance ID;
3. You can submit the instruction in advance and choose the date to execute it. If you choose T day, the instruction will be accepted on T day. The money will be debited on T day and arrived on T+1 day. You can also check it on the internet banking on T+1 day.
If the Payee's account is other banks' account, then, T+3 days shall be needed to reach Payee's account.
4. The staff salary list (Excel file) must be uploaded before submitting.
5. If the payee's account is maintained with another bank, the fund would reach the payee's account on T+3.

D) RMB Agency payroll services

Download and fill up the payroll template, and then submit the file online:

Welcome: XUXBXNX XUXOXG CXNXUXTXNXS PXEX XTX. **System Announcement:** 4-time transactions in your accounts. Centralized payment of global cash management Manage A/C Payroll Service Payment & Transfer Cash Pool Management Documentation and trade finance Fixed Deposit ICBC Messaging Customer Services FX Trade

Payroll Service

- Check Instruction - Payroll
- Submit Instruction - Payroll
- Self management on payment account

>> Payroll Service > Submit Instruction - Payroll

Submit Instruction - Payroll

Cut-off time of Payroll Service is 6:30. Please submit and authorize the transaction before the cut-off time. Otherwise, it will be processed in the next business day. Sorry for the inconvenience brought to you.

Name of branch institution: *No qualified entity was found
Payer account number: *No A/C under the given conditions
Payment currency: *You haven't matched currency
Ordering Customer Address: *
Payment date: 25-11-2023 (DD-MM-YYYY)
Beneficiary type: Payroll service
Upload files: * Browse...
Please click EXCEL file template [Here](#) Download
Total Amount: *CNY
Total Transaction: *
Name of the batch package: *
Banking Charges: Collect by transaction
After submitting the instruction, please inquire the fee information under the inquiry instruction transaction.
In order to comply with relevant policies, please provide the country/region and complete address of beneficiary in the attachment uploaded when applying for payroll payment via our internet banking with effect from 2019/01/02, otherwise the payroll payment might be affected.

Submit Back

Submit Instruction - Payroll

Seq.	Product name	Description	Action
1	General wage distribution as an agent	null.	Submit
2	Payroll Service with Separate Authority	null.	Submit Payment Instruction
3	Payroll Service via RMB Pre-settlement Remittance	NULL	Submit
4	RMB agency payroll payment	Salary Payment in RMB	Submit
5		Salary Payment in RMB -Separation of authority	Submit Payment Instruction

Transaction Tips

From 20th OCT 2019 onwards, please download the new excel template for payroll submission.

Review and approve submitted payroll request:

Welcome: XUXBXNX XUXOXG CXNXUXTXNXS PXEX XTX. **System Announcement:** (20, the service charge will be waived for corporate internet banking users to Current Time: 0

Centralized payment of global cash management Manage A/C Payroll Service Payment & Transfer Cash Pool Management Documentation and trade finance NEW

Fixed Deposit ICBC Messaging Customer Services FX Trade

Payroll Service

- Check Instruction - Payroll
- Approve the instruction

>> Payroll Service > Approve the instruction

Approve the instruction

Start and end dates: 01-02-2023 - 01-03-2024
Instruction Type: Payroll instruction
Inquiry

Inquiry result you required is as follows:

Batch No.	Name of the batch package	Submit by (ID)	Submit On	Total Amount	Total Transaction	Instruction Type	Instruction Status	Payment account bookkeeping method	Action	Number of failed transactions
ADK69402	AutoSubmit	JOCELYN.c.0103	01-05-2023 10:11:59	SGD 414.03	150	Payroll instruction	Wait for authorization	Bookkeeping summary	Review	0

Note:

1. Support normal mode: both payroll details and payment information are submitted by the finance ID. Click 'Submit' to submit RMB payroll instructions;
 2. Support authority separation mode: the HR ID submits payroll details and finance ID supplements payment information;
 3. Advanced payroll payment is available, and such instruction will be processed on T day of the appointment date, and fund will be deducted and arrive payee on T+1 day. You can check the instruction processing details via internet banking on T+1 day;
- Note: If the payee's account is maintained with another bank, the fund will reach

payee's bank on T+3 day.

XII ICBC MESSENGING

The function will notify you any change of your account balance and also update you about account status at all times.

A) Set receiving option

Click 'ICBC Messaging' - "Set receiving option".

>> ICBC Messaging > Set receiving option

Set receiving option >> Help

The following is the ID and contact information of all customers of the company, please select and maintain the contact method you want to use for ICBC to send SMS or e-mail:

Customer ID:	Contact No.:	Mailbox address:
	65 - [] Example: County code-mobile phone number	Example: example@icbc.com.cn
	65 - 90818323 Example: County code-mobile phone number	Example: example@icbc.com.cn
	65 - 90263918 Example: County code-mobile phone number	Example: example@icbc.com.cn
	65 - 90263918 Example: County code-mobile phone number	Example: example@icbc.com.cn

Note: After this setting, you still need to modify the Messenger service already contracted.

Confirm Cancel

>> ICBC Messaging > Set receiving option

Set receiving option >> Help

The information of modification is as follows, please confirm:

Customer ID:	Contact No.:	Mailbox address:

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password: []

Enter Verification Code: 4fyf [4f yf] [Refresh verification code](#)

Confirm Cancel

Note:

1. You can update the Mobile phone number and email address for all your registered Token IDs under your company. Please update immediately if there is any change about the contact information.
2. Contact number must be a Singapore mobile phone number, and please key in the correct email address.
3. You need the token device to complete this section.

B) Subscribe ICBC Messaging

Customized functions for account changes acknowledgement and balance changes alert setting, including SMS messages and emails.

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Fixed Deposit Online Loan **ICBC Messaging** Customer Services Liquidity management

ICBC Messaging

- Subscribe ICBC Messaging
- My ICBC Messaging
- Set receiving option

> ICBC Messaging > Subscribe ICBC Messaging

Subscribe ICBC Messaging >> Help

Serial number	Product name	Product description	Action
1	Account change reminder		Subscribe
2	Real-time balance reminder		Subscribe
3	Reminder for collection and distribution of cash pool		Subscribe
4	Business processing reminder		Subscribe
5	Regular expiry reminder		Subscribe
6	Transaction authorization reminder		Subscribe

a. Account change reminder

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Fixed Deposit Online Loan **ICBC Messaging** Customer Services Liquidity management

ICBC Messaging

- Subscribe ICBC Messaging
- My ICBC Messaging
- Set receiving option

Subscribe ICBC Messaging >> Help

Type of messaging service: Alert on account changes

Company's name:

Subscribed A/C:

Custom currency: SGD

Withdrawal reminder amount: 1.00 The transaction with incurring amount above the amount will be subject to financial reminding

Reminding amount for account posting: 1.00 The transaction with incurring amount above the amount will be subject to financial reminding

Display transaction amount and account balance: ☒ Display ☐ Not displayed

Service period: 1 month

☒ Auto-renew: The system will automatically make extension for you upon the expiry of the services. Each extension period is one month, and fees will be deducted from the specified payment account

Receiving language: ☒ English

Receiving mode: ☒ SMS ☐ E-mail

Receiving number / email: [Set receiving option](#)

☐ Customer ID: Contact No. Mailbox address:

☒ Customer ID: Contact No.: Mailbox address:

☐ Customer ID: Contact No. Mailbox address:

☒ Customer ID: Contact No. Mailbox address:

Company's name:

Payment A/C No.:

Currency: SGD

Confirm Cancel

Note:

1. The function supports different currencies or accounts with different reminder settings.
2. If the service period ends, Auto-renewal function can help you continue this reminder service.
3. This ICBC Messaging is free of charge, but the payment account information need to be provided for reference purpose.

b. Fixed-time balance reminder

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Fixed Deposit Online Loan **ICBC Messaging** Customer Services Liquidity management

> > ICBC Messaging > Subscribe ICBC Messaging

Subscribe ICBC Messaging >> Help

Type of messaging service: Fixed-time balance reminder

Company's name:

Subscribed A/C:

Currency: SGD

Balance reminder type: ☒ Current Balance ☒ Available Balance

Sending period: ☒ Day ☐ Ten days ☐ Month

Service period: 6 months

☒ Auto-renew: The system will automatically make extension for you upon the expiry of the services. Each extension period is one month, and fees will be deducted from the specified payment account

Receiving language: ☒ English

Receiving mode: ☒ SMS ☐ Email

Receiving number / email: [Set receiving option](#)

<input type="checkbox"/> Customer ID:	Contact No.:	Mailbox address:
<input checked="" type="checkbox"/> Customer ID:	Contact No.: 1	Mailbox address:
<input checked="" type="checkbox"/> Customer ID:	Contact No.:	Mailbox address:
<input checked="" type="checkbox"/> Customer ID:	Contact No.:	Mailbox address:

Company's name:

Payment A/C No.:

Currency: SGD

Confirm Cancel

Subscribe ICBC Messaging >> Help

Type of messaging service: Fixed-time balance reminder

Enterprise name:

Subscribed A/C:

Currency: SGD

Balance reminder type: Current Balance Available Balance

Sending period: Day

Service term: 6 months

Auto-renew: Yes

Receiving language: English

Receiving mode: SMS

Receiving number / email: Customer ID:

Customer ID:

Customer ID:

Enterprise name:

Payment A/C No.:

Currency: SGD

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password:

Enter Verification Code: [Refresh verification code](#)

Confirm Cancel



Customizing Industrial and Commercial Bank of China Messenger succeeded

Transaction No.: ACK86
Submit On: 26-06-2014 15:54:10

Your information is as follows:

Type of messaging service: Fixed-time balance reminder

Enterprise name:

Subscribed A/C:

Currency: SGD

Balance reminder type: Current Balance Available Balance

Sending period: Day

Service term: months

Auto-renew: Yes

Receiving language: English

Receiving mode: SMS

Receiving number / email: Customer ID:

Customer ID:

Customer ID:

Enterprise name: INDUSTRIAL AND COMMERCIAL BANK OF CHINA LIMITED

Payment A/C No.:

Currency: SGD

Note:

1. The function supports different currencies or accounts with different reminder settings.
2. If the service period ends, auto-renew function can help you continue this reminder service.
3. This ICBC Messaging is free of charge, but the payment account information needs to be provided for reference purpose.

C) My ICBC Messaging

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Fixed Deposit Online Loan **ICBC Messaging** Customer Services Liquidity management

ICBC Messaging

- Subscribe ICBC Messaging
- My ICBC Messaging
- Set receiving option

>> ICBC Messaging > My ICBC Messaging

My ICBC Messaging >> Help

My Industrial and Commercial Bank of China Messenger List:

serial number	Message type	Account No.	Receiving mode	Receiving language	Display balance/amount or not	Action
1	Alert on account changes		SMS E-mail	English	Display	Modify End
2	Fixed-time balance reminder		SMS E-mail	English	-	Modify End
3	Fixed-time balance reminder		SMS	English	-	Modify End

Note:

1. You can manage your subscribed ICBC Messaging Services, each setting is able to be modified under the Action column.
2. You can terminate the service by clicking the 'End' under the Action column.

XIII TERM DEPOSIT (FIXED DEPOSIT)

1. Login to the ICBC Corporate Banking, choose the menu “Fixed Deposit”

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Documentation and trade finance **Fixed Deposit** Online Loan ICBC A

Fixed Deposit

- Operation Guide
- Check Fixed Deposit
- Current to Fixed
- Change Instruction at Maturity

>> Fixed Deposit > Check Fixed Deposit

Check Fixed Deposit

Time deposit list of the Bank's accounts:

Account Type	Company Name	Account No.	Deposit Seq.
			00001

2. Check the details of All Fixed Deposit under menu “Check Fixed Deposit”

Check Fixed Deposit >> Help

Time deposit list of the Bank's accounts:

Account Type	Company Name	Account No.	Deposit Seq.	Account Status	Deposit Period	Maturity date	Balance	Action
			00001	Normal		01-11-2018	USD 5,000.00	Change Instruction on Maturity
Cumulative Deposit							USD 5,000.00	

Print

3. Click the menu “Current to Fixed” and choose the currency from USD, CNY or SGD

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Documentation and trade finance **Fixed Deposit**

Fixed Deposit

- Operation Guide
- Check Fixed Deposit
- Current to Fixed
- Change Instruction at Maturity

>> Fixed Deposit > Current to Fixed

Current to Fixed

Please select deposit currency: **USD** SGD CNY

Deposit type	Deposit Period	Minimum Amount Required
		0.00 < Amount
		USD 5,000.00
		1,000,000.00 ≤ Amount
		10,000,000.00 ≤ Amount
		0.00 < Amount

4. Choose the Deposit type and Deposit-in

Deposit type	Deposit Period	Minimum Amount Required	Interest Rate(%)		Privileged Description	Action
OVERNIGHT USD TD CORP-RES		USD 5,000.00	0.00 < Amount < 1,000,000.00	0.0100%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	0.0100%		
			10,000,000.00 or above	0.0100%		
7D USD TD CORP-RES	7 Day	USD 5,000.00	0.00 < Amount < 1,000,000.00	0.2500%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	0.2500%		
			10,000,000.00 or above	0.3000%		
14D USD TD CORP-RES	14 Day	USD 5,000.00	0.00 < Amount < 1,000,000.00	0.3000%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	0.3000%		
			10,000,000.00 or above	0.3500%		
1M USD TD CORP-RES	1 months	USD 5,000.00	0.00 < Amount < 1,000,000.00	1.1000%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	1.1000%		
			10,000,000.00 or above	1.1500%		
2M USD TD CORP-RES	2 months	USD 5,000.00	0.00 < Amount < 1,000,000.00	1.3000%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	1.3000%		
			10,000,000.00 or above	1.3500%		
3M USD TD CORP-RES	3 months	USD 5,000.00	0.00 < Amount < 1,000,000.00	1.5000%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	1.5000%		
			10,000,000.00 or above	1.5500%		
6M USD TD CORP-RES	6 months	USD 5,000.00	0.00 < Amount < 1,000,000.00	1.6500%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	1.6500%		
			10,000,000.00 or above	1.7000%		
7M USD TD CORP-RES	9 months	USD 5,000.00	0.00 < Amount < 1,000,000.00	1.7500%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	1.7500%		
			10,000,000.00 or above	1.8000%		
12M USD TD CORP-RES	12 months	USD 5,000.00	0.00 < Amount < 1,000,000.00	1.8000%		Deposit-in
			1,000,000.00 ≤ Amount < 10,000,000.00	1.8000%		
			10,000,000.00 or above	1.8500%		

*The above Interest rate is only for reference purpose and subject to change with prior notice on the ICBC Corporate Banking website.

5. Fill in the required information and submit the instruction

Current to Fixed >> Help

If the deposit is made before the day of a public holiday of Singapore, it will be automatically postponed to the next working day. In case of early withdrawal, the interest will be accrued for the actual days of deposit.

From:

From Account:

Debit Currency: Usable Balance: 8,286.84

Deposit account No.:

Currency Credited: USD

☒ Withdrawal: USD

☐ Deposit: USD

Deposit Type:

Reference Interest Rate	Amount Range	Interest Rate
	0.00 < Amount < 1,000,000.00	0.0100%

Net interest for reference: USD 0.00

Option upon maturity: ☒ Transfer principal and interest to other account

Deposit account No.:

Currency:

Remark:

6. Confirm the information and enter the Dynamic Password generate by ICBC e-token

Current to Fixed >> Help

From:
From Account: 0103
Currency: USD
Deposit account No.: 0103
Currency Credited: USD
Deposit Type: USD TD CORP-RES
Interest Rate:

Amount Range	Interest Rate
0.00 < Amount < 1,000,000.00	0.0100%

Net interest for reference: USD 0.00
Deposit amount: USD 5,000.00
Option upon maturity: Transfer principal and interest to other account
Deposit A/C: 0103
Currency: USD
Remark:

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password:

Confirm Cancel

7. Instruction submitted successfully and waits for authorization

Current to Fixed >> Help

Instruction submitted successfully, wait for authorization, reference number ACA100311

OK

8. Login to ICBC Internet Banking using Authorized ID, choose the menu “Fixed Deposit-Approve regular instruction”

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management Documentation and trade finance Fixed Deposit Online Loan ICBC Messaging Customer Services Liquidity management Cross-border/cross-group instruction

Fixed Deposit >> Fixed Deposit > Approve regular instruction

Approve regular instruction >> Help

From:
Instruction Type: Apply Term Deposit
Starting and ending date: 27-10-2018 - 31-10-2018 Recently 5-day
Inquiry

9. Inquiry the submitted instruction by choosing the account and instruction type “Apply Term Deposit”

Approve regular instruction >> Help

From:
Instruction Type: Apply Term Deposit
Starting and ending date: 27-10-2018 - 31-10-2018 Recently 5-day
Inquiry

Transaction No.	ID of Submit Person	Submit On	Account to be debited	Debit Amount	Account to be credited	Credit Amount	Processing status
ACA100311	TEST1.c.0103	31-10-2018	0103	USD 5,000.00	0103	-	Wait for authorization

10. Click the transaction No., Confirm the information and enter the Dynamic Password generate by ICBC e-token

Approve regular instruction >> Help

Transaction No.: ACA100311
Status: Wait for authorization
Instruction Type: Open time deposit at real time
Submitted By: (ID) TEST1.c.0103
Submit On: 31-10-2018 16:25:59

From: ...
From Account: 0103
Currency: USD
Deposit account No.: 0103
Currency Credited: USD
Deposit Type: OVERNIGHT USD TD CORP-RES
Deposit Period: 1 days
Interest Rate: [Click to enquire](#)
Debit Amount: USD 5,000.00
Deposit amount: USD 5,000.00
Option upon maturity: Transfer principal and interest to other account
Deposit account No.: 0103
Currency: USD
Remark:
Operation type: Approved

Please press [OK] on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password:

11. Transaction successful

Approve regular instruction >> Help

 Instruction has been approved.

Transaction No.: ACA100311
Status: Instruction succeeded
Instruction Type: Open time deposit at real time
Submitted By: (ID) TEST1.c.0103
Submit On: 31-10-2018 16:25:59
Authorizer ID and authorization time: TEST2.c.0103(31-10-2018 16:25:59)
Deposit information:

From:
From Account: 0103
Currency: USD
Deposit account No.: 0103
Currency Credited: USD
Deposit Seq.: 00002
Deposit Type: OVERNIGHT USD TD CORP-RES
Deposit Period: 1 days
Interest Rate: [Click to enquire](#)
Debit Amount: USD 5,000.00
Deposit amount: USD 5,000.00
Option upon maturity: Transfer principal and interest to other account
Deposit account No.: 0103
Currency: USD
Remark:
Operation type: Approved

Note:

If you wish to withdraw in advance, please contact our ICBC Relationship Manager.

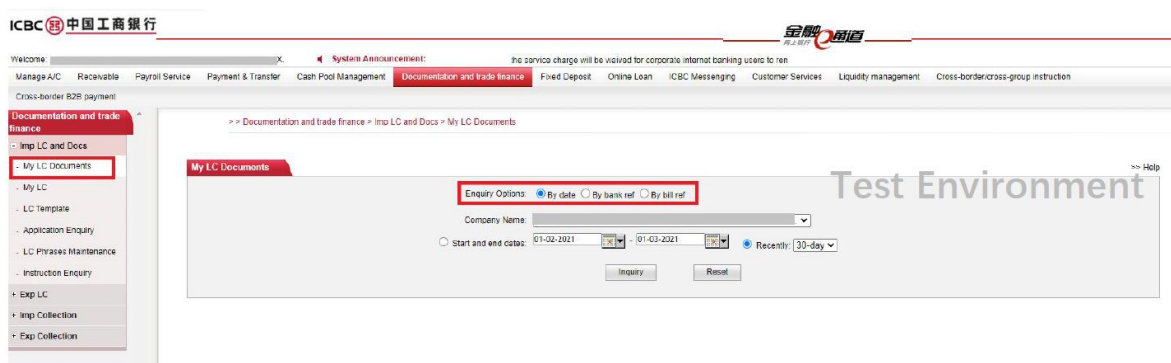
XIV CASH POOL MANAGEMENT

Please contact our ICBC Relationship Manager for more information.

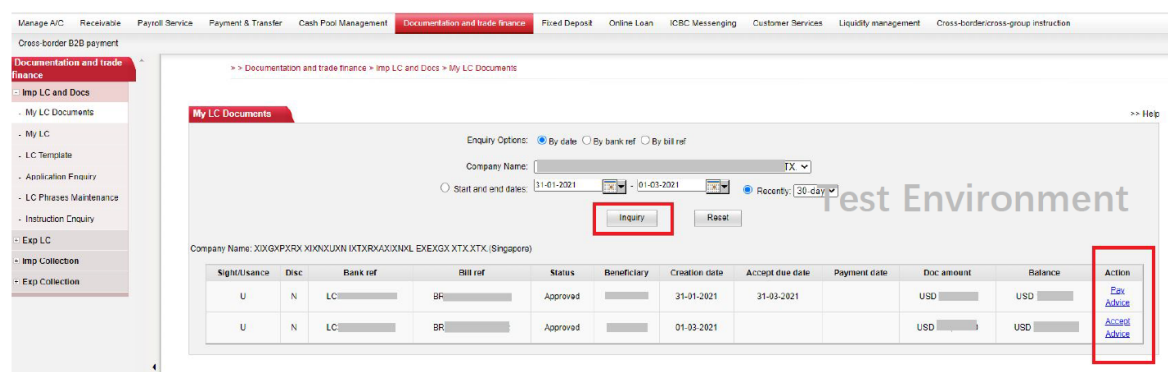
XV. DOCUMENTATION AND TRADE FINANCE

Documentation and trade financing services, including import L/C, documents, export L/C, import collection, export collection, etc., are available on ICBC Corporate Internet Banking. You can submit payment instructions for import L/C and import collection, as well as enquire and download documents related to import L/C, export L/C, import collection and export collection through Corporate Internet Banking.

1. Log on ICBC Singapore Branch Corporate Internet Banking, click Documentation and trade finance — Imp LC and Docs — My LC Documents, select need Enquiry Options and click Inquiry. The Enquiry Options include by date, by bank ref and by bill ref.



2. After clicking Inquiry, a list of documents within the query range will appear, and internet banking users can select the corresponding documents for Payment, Acceptance and downloading Advice.



3. Select the document that requires payment in the list, click Pay, and the following will be displayed. Customer can select the corresponding payment method and currency, and then click Submit.

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management **Documentation and trade finance** Fixed Deposit Online Loan ICBC Messaging Customer Services Liquidity management Cross-border/cross-group instruction

Cross-border B2B payment

Documentation and trade finance

Imp LC and Docs

My LC Documents

My LC

LC Template

Application Enquiry

LC Phrases Maintenance

Instruction Enquiry

Exp LC

Imp Collection

Exp Collection

>> Documentation and trade finance > Imp LC and Docs > My LC Documents

My LC Documents

Company Name X (Singapore)

Bank ref LC

Bill ref BF

Doc amount USD

Tenor 0

WE ACKNOWLEDGE RECEIPT OF YOUR 'ADVICE OF BILL DRAWN UNDER DOCUMENTARY CREDIT' OF ABOVE BILL. PLEASE FOLLOW OUR INSTRUCTION MARKED WITH (X) BELOW:

☐ PLEASE DEBIT OUR ACCOUNT FOR THE BILL AMOUNT AND ALL CHARGES AT MATURITY.

☐ PLEASE BOO USD TIR AT MATURITY.

☐ PLEASE BOO USD DRAFT LOAN & HAVE THE MERCHANDISE STORED & INSURED AGAINST FIRE FOR OUR ACCOUNT.

☐ UTILIZING FORWARD CONTRACT NO.

☐ OTHER

(300 characters allowed, including spaces)

Submit Back

Test Environment

4. After submission, enter the dynamic password generated by the ICBC E-token and click Confirm.

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management **Documentation and trade finance** Fixed DepositOnline Loan ICBC Messaging Customer Services Liquidity management Cross-border/cross-group instruction

Cross-border B2B payment

Documentation and trade finance

Imp LC and Docs

My LC Documents

My LC

LC Template

Application Enquiry

LC Phrases Maintenance

Instruction Enquiry

Exp LC

Imp Collection

Exp Collection

>> Documentation and trade finance > Imp LC and Docs > My LC Documents

My LC Documents

Company Name X (Singapore)

Bank ref LC

Bill ref BF

Doc amount USD

Tenor 0

WE ACKNOWLEDGE RECEIPT OF YOUR 'ADVICE OF BILL DRAWN UNDER DOCUMENTARY CREDIT' OF ABOVE BILL. PLEASE FOLLOW OUR INSTRUCTION MARKED WITH (X) BELOW:

PLEASE DEBIT OUR ACCOUNT

S/D FOR THE BILL AMOUNT AND ALL CHARGES AT MATURITY.

Please press (OK) on the token and finish the transaction as quickly as you can before timeout.

Dynamic Password

Confirm Back

Test Environment

5. Payment instruction submitted successfully.

Manage A/C Receivable Payroll Service Payment & Transfer Cash Pool Management **Documentation and trade finance** Fixed DepositOnline Loan ICBC Messaging Customer Services Liquidity management Cross-border/cross-group instruction

Cross-border B2B payment

Documentation and trade finance

Imp LC and Docs

My LC Documents

My LC

LC Template

Application Enquiry

LC Phrases Maintenance

Instruction Enquiry

Exp LC

Imp Collection

Exp Collection

>> Documentation and trade finance > Imp LC and Docs > My LC Documents

My LC Documents

Transaction No.

Transaction Time

Processing status

Company Name

Bank ref

Bill ref

Doc amount

Tenor

WE ACKNOWLEDGE RECEIPT OF YOUR 'ADVICE OF BILL DRAWN UNDER DOCUMENTARY CREDIT' OF ABOVE BILL. PLEASE FOLLOW OUR INSTRUCTION MARKED WITH (X) BELOW:

PLEASE DEBIT OUR ACCOUNT

S/D FOR THE BILL AMOUNT AND ALL CHARGES AT MATURITY.

Save Print Back

Payment instruction submitted successfully!

ADW3

31-03-2024 17:49:33

Wait for authorization

X (Singapore)

LC

BF

USD

0

(Singapore)

Test Environment

6. The reviewer log on our Corporate Internet Banking with the authorized ID, click Documentations and trade finance — Imp LC and Docs — Authorization-LC Documents, select the time range, and click Inquiry.

Note:

To enable the service, please contact your ICBC Relationship Manager.

XVI. FX TRADE

Provide foreign exchange market information enquiry, trading account balance enquiry, foreign exchange purchase, sale order operation and enquiry, as well as other functions to meet your foreign exchange trading needs.

1. Log on ICBC Singapore Branch Corporate Internet Banking, click on 'Market Price and Trade' to make a trial calculation of the amount.

2. Support balance enquiry on multi-currency trade account.

3. Support FX trade details enquiry and download in CSV file for the past 10 years.

>> 外汇买卖 > 成交明细查询

成交明细查询

日期: 01-01-2021 04-03-2022
 单位名称: XOXMXN TXAXXG PXEX KTX
 账户: 0103010001000767845 CORPORATE CURRENT AC ALL-IN-ONE
 币种: 新加坡元

查询 打印

成交账户	成交币种	成交金额	买入币种	买入金额	成交汇率	成交时间
0103010001000767845	人民币	200,000.00	新加坡元	42,806.39	1 新加坡元 = 4.6722 人民币	03-02-2022 17:12:34

返回

4. Designated multi-currency account for FX trade can be assigned online.

>> FX Trade > Assign Trading A/C

Assign Trading A/C

Company Name: No qualified entity name was found.
 Account: No A/C under the given conditions

Confirm Cancel

5. Support query for pending/successful/failed FX trade info for the past 10 years.

>> FX Trade > Check Instruction - FX Trading

Check Instruction - FX Trading

Status: ☒ Pending for processing ☒ Payment Successful ☒ Payment Failed

Date: 01-10-2023 01-11-2023

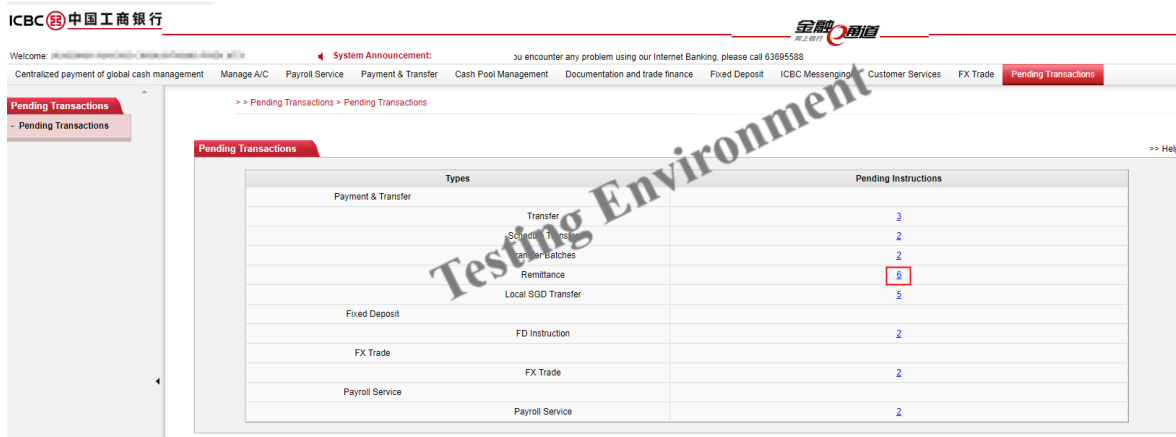
Query Cancel

XVII. PENDING TRANSACTIONS

Provide a pending approval function for corporate e-banking users, supporting approvers in centrally viewing the number of pending approval instructions. Additionally, enable to navigate to the respective instructions for processing.

1. Log in to the corporate e-banking system, navigate to the "Pending Transactions" menu, and display the number of pending approval instructions for each

type.



2. Click on the number to navigate to the corresponding categories of approval sections.



XVIII. CUSTOMER SERVICES

Provide self-service management functions for public Internet banking users, supporting users to modify Internet banking login passwords, query operation logs, query and manage Internet banking ID information, and manage ID rights, including modifying, freezing, unfreezing and cancelling Internet banking users.

1. Change Internet Banking Logon password

- Centralized payment of global cash management
- Manage A/V
- Payroll Service
- Payment & Transfer
- Cash Pool Management
- Documentation and trade finance
- Fixed Deposit
- ICBC Messaging
- Customer Services
- FX Trade

Customer Services

- Inquiry on operating log
- Operation Guide
- Customize Home Page
- Download
- Check - Change Company Details
- Change Logon Password
- Upload Payroll e-Slip
- Manage Certificate
- Annual Fee - Internet Banking
- ID Information Inquiry
- Check discount details for customers
- Token Management
- Security medium management

>> Customer Services > Change Logon Password

Change Logon Password

Current Password

New Password

Confirm New Password

Please enter the validation code

Corporate Customer Number

Confirm

Reset

It is suggested to enter a 8-digit password combining letters and numbers. Please avoid setting [Password of low security](#)

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Y

Z

>> Help

2. Inquiry on operation log

Customer Services

- Inquiry on operating log

- Operation Guide

- Customize Home Page

- Download

- Check - Change Company Details

- Change Logon Password

- Upload Payroll e-Slip

- Manage Certificate

- Annual Fee - Internet Banking

- ID information Inquiry

- Check discount details for customers

- Token Management

- Security medium management

>> Customer Services > Inquiry on operating log

Inquiry on operating log

Tier-1 column name: All

Tier-2 column name: All

Tier-3 column name: All

Operation type: All

Start and end dates: 01-10-2023 - 01-11-2023

Inquiry

Reset

3. Inquiry on Internet Banking ID information

Centralized payment of global cash management
Manage A/C Payroll Service Payment & Transfer Cash Pool Management Documentation and finance Fixed Deposit ICBG Messaging Customer Services FX Trade

Customer Services

- Inquiry on operating log
- Operation Guide
- Customize Home Page
- Download
- Check - Change Company Details
- Change Logon Password
- Upload Payroll e-Slip
- Manage Certificate
- Annual Fee - Internet Banking
- ID information inquiry
- Check discount details for customers
- Token Management
- Security medium management

>> Customer Services > ID information inquiry

ID Name	JOCELYN c 0103
Privilege - Action	Privilege - Basic
Batch Payment	Batch Payment Submission (Yes)
Privilege allowed	Signing agreement (Yes)

List of Controllable A/C No.:

S/N	Account Name	Account No.	Account Alias	Privilege that the ID has on the A/C
1	XUXBXNNX.XUXJGXG HOLXJGXGXXXXAAXLXDXX	0007230719200034629	12345678901234567890	Enquiry available , Amount that can be transferred into
2	XMJC NQXGXA LxmXGD	6024886537		Amount that can be transferred into
3	XMJC NQXGXA LxmXGD	0245668539		Amount that can be transferred into
4	XMJC XDXXGAOXNDX PXY LxmXGD	0100003920048		Amount that can be transferred into
5	XMJC XDXXGAOXNDX PXY LxmXGD	01000048569		Enquiry available , Amount that can be transferred into
6	XMJC KXNXA LxmXGD	01000048569		Enquiry available , Amount that can be transferred into
7	XMJC KXNXA LxmXGD	01000048568		Enquiry available , Amount that can be transferred into
8	XHXNNX XXXSRKXCXND (XDXTX XAXXND) DXVXLXPXEAT CX XTX XTX	0103010001000016443		Enquiry available , Amount that can be transferred , Amount that can be transferred into
9	XULXBNNX.XUXJGXG CNUUKXTNNXS PXELXLDX	010301000100077540		Enquiry available , Amount that can be transferred , Amount that can be transferred into
10	XCXCXSX XTX LDXX	0103010001000813459		Enquiry available , Amount that can be transferred into
11	XTX XOXSKLXAXTX XTX XTX	0103010001000845655		Enquiry available , Amount that can be transferred , Amount that can be transferred into
12	XULXBNNX.XUXJGXG RFXAXTX TXTXRX XTX XTX etc def	01030100010171850		Enquiry available , Amount that can be transferred , Amount that can be transferred into
14	XULXBNNX.XUXJGXG CNUUKXTNNXS PXELXLDX	0103010001001544408		Enquiry available , Amount that can be transferred , Amount that can be transferred into
15	XSCC EXEXGXGXGXGXPPRXJTX XTX	0103020002000311570		Enquiry available , Amount that can be transferred , Amount that can be transferred into
16	XULXNN EXEGGX XHEXNKNTXOAX NXEEXTXETXSNNAAXOXEPXPELXLDX	0103020002000432551		Amount that can be transferred , Amount that can be transferred into
17	XULXBNNX.XUXJGXG CNUUKXTNNXS PXELXLDX	010302000200496464		Enquiry available , Amount that can be transferred , Amount that can be transferred into
18	XULXBNNX.XUXJGXG CNUUKXTNNXS PXELXLDX	010302000200496588		Enquiry available , Amount that can be transferred , Amount that can be transferred into
19	XULXBNNX.XUXJGXG CNUUKXTNNXS PXELXLDX	010302000200496615		Enquiry available , Amount that can be transferred , Amount that can be transferred into
20	XCXCXSX XTX LDXX	010302000200515029		Enquiry available , Amount that can be transferred into
21	XCXCXSX XTX LDXX	010302000200515153		Enquiry available , Amount that can be transferred into
22	XTX XOXSKLXAXTX XTX XTX	010302000200529341		Enquiry available , Amount that can be transferred , Amount that can be transferred into
23	XTX XOXSKLXAXTX XTX XTX	010302000200529465		Enquiry available , Amount that can be transferred , Amount that can be transferred into

Note:

To enable the service, please contact your ICBC Relationship Manager.