ICBC 😰 中国工商银行

# 中國工商銀行股份有限公司 INDUSTRIAL AND COMMERCIAL BANK OF CHINA LIMITED

## (於中華人民共和國註冊成立的股份有限公司)

## (a joint stock limited company incorporated in the People's Republic of China with limited liability)

股份代號: Stock Code: 1398

美元優先股股份代號: USD Preference Shares Stock Code: 4603

歐元優先股股份代號: EUR Preference Shares Stock Code: 4604

人民幣優先股股份代號: RMB Preference Shares Stock Code: 84602

# NOTIFICATION LETTER 通知信函

#### Dear Shareholders,

12 June 2017

#### <u>Industrial and Commercial Bank of China Limited (the "Bank")</u> <u>- Publication of the Supplemental Circular on the Annual General Meeting for the Year 2016 of the Bank to be held on 27 June 2017 and the related</u> <u>Supplemental Proxy Form (the "Current Corporate Communication")</u>

The English and Chinese versions of the Current Corporate Communication are available on the Bank's website at <u>www.icbc-ltd.com</u> and the HKEXnews' website at <u>www.ikexnews.hk</u>. You may access the Current Corporate Communication by clicking "Investor Relations" on the homepage of the Bank's website then selecting Current Corporate Communication under "Announcements" and viewing the document through  $Adobe^{0}$  Reader<sup>0</sup> or browsing through the HKEXnews' website.

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communication <sup>(Note)</sup> or to receive a printed copy of the Current Corporate Communication in your choice of language by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side and send it to the Bank c/o Computershare Hong Kong Investor Services Limited (the "H Share Registrar") by using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong). The address of H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the Change Request Form to <u>icbc.ecom@computershare.com.hk</u>. The Change Request Form may also be downloaded from the Bank's website at <u>www.icbc-ltd.com</u> or the HKEXnews' website at <u>www.kkexnews.hk</u>.

Even if you have chosen (or are deemed to have consented) to read the website version of the Current Corporate Communication posted on the Bank's website but for any reason you have difficulty in receiving or gaining access to such website version, the Bank will promptly upon your request send the Current Corporate Communication in printed form to you free of charge.

For those Shareholders who would like to appoint proxies to attend and vote in their stead at the Annual General Meeting for the Year 2016 of the Bank to be held on 27 June 2017, please download the Supplemental Proxy Form from the Bank's website, and complete, sign and deposit the Supplemental Proxy Form at the H Share Registrar following the instructions as provided in the Notes to the Supplemental Proxy Form. Please note that the Supplemental Proxy Form is for the purpose of the supplemental resolution(s) set out in the Supplemental Notice of the Annual General Meeting for the Year 2016 of the Bank dated 12 June 2017 and only serves as a supplement to the original proxy form for the Annual General Meeting for the Year 2016 of the Bank.

Should you have any queries relating to any of the above matters, please call the telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays, or send an email to <u>icbc.ecom@computershare.com.hk</u>.

### The Board of Directors of Industrial and Commercial Bank of China Limited

Note: Corporate Communication refers to any document issued or to be issued by the Bank for the information or action of holders of any of the Bank's securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but are not limited to (a) the annual report; (b) interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip.

各位股東:

## <u>中國工商銀行股份有限公司(「本行」)</u> - 將於 2017 年 6 月 27 日舉行之 2016 年度股東年會補充股東通函及相關補充代表委任表格(「本次公司通訊」)之發 佈通知

本次公司通訊的中、英文版本現已登載於本行網站(<u>www.icbc-ltd.com</u>)及香港交易所披露易網站(<u>www.hkexnews.hk</u>), 歡迎瀏覽, 閣下可在本行網站主頁按「投資者關係」一項,再在「公司公告」項下選擇本次公司通訊並使用 Adobe<sup>®</sup> Reader<sup>®</sup> 開啟查閱 本次公司通訊,或在香港交易所披露易網站瀏覽該等文件。

敬請注意: 閣下如欲更改今後所有公司通訊<sup>(而在)</sup>之語言版本及收取方式,或欲收取以 閣下所選擇之語言製備的本次公司 通訊的印刷本, 閣下有權在任何時間發出合理書面通知或簡單透過填寫背面的變更申請表,並使用變更申請表下方的郵 寄標籤(如在香港投寄無需貼上郵票),寄回本行 H 股證券登記處香港中央證券登記有限公司(「H 股證券登記處」),地址 為香港灣仔皇后大道東 183 號合和中心 17M 樓。 閣下亦可把已填妥之變更申請表的掃描副本電郵至 <u>icbc.ecom@computershare.com.hk</u>。 變更申請表亦可於本行網站(<u>www.icbc-ltd.com</u>)或香港交易所披露易網站(<u>www.hkexnews.hk</u>)內 下載。

閣下如已選擇(或被視為已同意)閱覽在本行網站發佈的本次公司通訊網上版本,但因任何理由以致在收取或接收登載於 本行網站上的本次公司通訊出現困難,本行將應 閣下要求立即向 閣下寄發本次公司通訊的印刷版本,費用全免。

股東如欲委任代表出席本行於 2017 年 6 月 27 日舉行之 2016 年度股東年會及於會上代為投票,請於本行網站下載補充代表 委任表格,並根據補充代表委任表格內附註之指示填寫、簽署,及將補充代表委任表格送達本行 H 股證券登記處。請注意 補充代表委任表格為日期為 2017 年 6 月 12 日的本行 2016 年度股東年會補充通知所載列的補充決議案而適用,僅對本行 2016 年度股東年會適用的原有代表委任表格作出補充。

閣下如對本函內容有任何疑問,請致電電話熱線(852)28628688,辦公時間為星期一至五(公眾假期除外)上午9時正至 下午6時正,或電郵至 <u>icbc.ecom@computershare.com.hk</u>。

# 中國工商銀行股份有限公司 董事會

二零一七年六月十二日

附註:公司通訊指根據香港聯合交易所有限公司證券上市規則第1.01 條定義所載,本行發出或將予發出以供其任何證券持有人參照或採取行動的任何文件,包括但不限於: (a)年度 報告; (b)中期報告; (c)會議通告; (d)上市文件; (e)通函; (f)代表委任表格;及(g)回執。



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	Change Request F	orm 變更申請表	1
I/We ha	Industrial and Commercial Bank of China Limited (the "Bank") Stock Code: 1398 USD Preference Shares Stock Code: 4603 EUR Preference Shares Stock Code: 4604 RMB Preference Shares Stock Code: 84602 c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong	<ul> <li> <b>9</b> 中國工商銀行股份有限公司(「本行」) 股份代號:1398 美元優先股股份代號:4603 歐元優先股股份代號:4604 人民幣優先股股份代號:84602 經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號 合和中心 17M 樓 Current Corporate Communication posted on the Bank's website:</li> </ul>	
Part A - 甲 部	<ul> <li>I/We would like to receive the Current Corporate Communication i 本人/我們現欲以下述方式收取本次公司通訊:</li> <li>rk (X) in the following box 請於下列空格內劃上「X」號)</li> </ul>		
	I/We would like to receive <b>a printed copy</b> . 本人/我們希望收取 <b>一份印刷本</b> 。		
乙部	本人/我們現欲更改以下列方式收取 貴行日後公司通訊之書 rk ONLY ONE (X) in the following boxes 請從下列選擇中,僅在其中一個空格 read the Website version of all future Corporate Communication publishe notification of the publication of Corporate Communication on the Bank's we	內劃上「X」號) I on the Bank's website in place of receiving printed copies; and receive <b>an ema</b> bsite; <b>OR</b>	ail
Emai	閲覽在本行網站刊發之所有日後公司通訊之網上版本,以代替印刷本, IAddress	如收取公司通訊已在本行網站刊發之電郵通知;或	٦
	is provided, only a notification letter of the publication of the Corporate Commun and the email address is used for notification of release of Corporate Communics (本行日後會在公司通訊於本行網站發佈時發出通知至以上提供之電郵地址 <u>容電郵地址</u> ,以上電郵地址僅供用作通知公司通訊已發佈。)	如有)。如未有提供電郵地址,则會發出公司通訊已在網上刊發的通知信函予 關下。 <u>請以英文正帶</u> on the Bank's website in place of receiving printed copies; and receive <b>a notification</b> <b>DR</b> 並收取公司通訊已在本行網站刊發之 <b>通知信函</b> ;或 nication ONLY; <b>OR</b> nication ONLY; <b>OR</b>	填
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	閣下寄回此變更申請表時,請將郵寄標籤剪貼於信封上。	香港中央證券登記有限公司	]
	如在本港投寄毋須貼上郵票。 Please cut the mailing label and stick this on the envelope to return this Change Request Form to us. No postage stamp necessary if posted in Hong Kong.	Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong	