

E-INVOICING INFORMATION UPDATE FORM FOR INDIVIDUAL CUSTOMER

CUSTOMERS' DETAILS

Full Name*	:
ID Type (Passport/ Identification Card)*	:
ID Number*	:
Country of ID Issuance	:
Malaysia Tax Identification Number ("TIN")*	:	IG
Sales and Service Tax Number ("SST") (if applicable)	:
Email Address*	:
Mobile Phone Number*	:

Please ensure that the information provided is accurate and up to date to ensure smooth delivery of e-invoice. A valid email address or mobile phone number is mandatory to be provided to ICBCM for e-invoice purposes. Please also ensure you have filled up all the mandatory information highlighted with **.

CUSTOMERS' CONSENT

- ☐ By checking this box, I declare that the information provided in this form is true, accurate and complete, and I will not hold ICBCM responsible or liable whatsoever relating to my inability to receive any e-Invoices due to inaccurate or incomplete information given or inconsistency in the information which I have registered with Lembaga Hasil Dalam Negeri ("LHDN") and/or due to unforeseeable events beyond ICBCM's control.
- ☐ By checking this box, I hereby authorise ICBCM to share the data in this form with LHDN for any purpose relating to generating standalone e-Invoices.
- ☐ Please be assured that your information and the use of your information by ICBCM will be in accordance with ICBCM Privacy Notice as well as existing terms and conditions of any account, products, services, facility or agreement that you may have with the ICBCM.
(https://v.icbc.com.cn/userfiles/Resources/ICBC/haiwai/Malaysia/download/2021/PrivacyNotice032021_CN.pdf)
- ☐ By checking this box, I agree for e-Invoices to be sent to my email address given in this form for any transactions carried out with ICBCM.

SIGNATURE

Customer's Signature

Notes:

- (i) Only wet-ink signature is allowed. Please print out this form before signing.
- (ii) Please refer to announcement on e-Invoicing published on ICBCM website for guidance at <https://malaysia.icbc.com.cn/cn/page/1113138412405628928.html>.
- (iii) Kindly note that by submitting this form, ICBCM may require up to 90 days to process your information and issue standalone e-Invoices. Alternatively, to avoid delays in receiving your e-Invoices, please visit your nearest ICBCM branch to update your e-Invoicing information.